



**Minutes of the Open Session of the  
Finance Committee**

**Monday, April 22, 2019**

**El Camino Hospital | Conference Room A&B  
2500 Grant Road, Mountain View, CA 94040**

**Members Present**

**John Zoglin, Chair**  
**Joseph Chow**  
**Boyd Faust**  
**William Hobbs**  
**Gary Kalbach**  
**Richard Juelis\***

**Members Absent**


**None**

**\*Attending by teleconference**

<b>Agenda Item</b>	<b>Comments/Discussion</b>	<b>Approvals/ Action</b>
<b>1. CALL TO ORDER/ ROLL CALL</b>	The open session meeting of the Finance Committee of El Camino Hospital (the "Committee") was called to order at 5:30pm by Chair John Zoglin. Richard Juelis participated via teleconference. Roll call was taken. All other Committee members were present.	5:30 pm
<b>2. POTENTIAL CONFLICT OF INTEREST</b>	Chair Zoglin asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported.	
<b>3. PUBLIC COMMUNICATION</b>	There were no comments from the public.	
<b>4. CONSENT CALENDAR</b>	<p>Chair Zoglin asked if any member of the Committee wished to remove an item from the consent calendar.</p> <p>Chair Zoglin pulled three items from the consent calendar:</p> <p>4(b). Proposed FY20 Committee Goals:  Chair Zoglin requested that goal number two be changed from its current classification of educational to that of an actionable item. The Committee's request is to evaluate five or ten, consumer-facing bills of various service types for understandability. The Committee also requested to evaluate bill detail from the patient portal (myChart online) as well.</p> <p>Ifrikhar Hussain, CFO, explained that patients only receive a bill when their insurance company makes a determination to not pay the entire costs billed for their care.</p> <p>Chair Zoglin also commented on goal number three, to review three new service lines being Ortho, Neuro and MCH. Noting that the Committee wants to learn of the strategy for the service line, and the KPIs in support of said strategy.</p> <p>4(c). Pacing Plan: there was no discussion on this item.</p> <p>4(d). Capital Project Approvals:  The Committee discussed the criteria to use for "Approved Amounts" to determine which projects it wants to review. The Committee asked the team to bring the PACS Image Archive System Replacement project back for post implementation review in July 2019. The Committee requested to review capital projects of \$2 million or more 18 months after approval.</p>	

	<p>Motion: To approve the consent calendar with the adjustments as discussed: Open Minutes of the Finance Committee Meeting for (March 25, 2019); and for Information: Proposed FY20 Committee Goals, and Pacing Plan.</p> <p>Movant: Kalbach          Second: Hobbs          Ayes: Zoglin, Chow, Faust, Hobbs, Juelis, Kalbach          Noes: None          Abstentions: None          Absent: None          Recused: None</p>	
<b>5. REPORT ON BOARD ACTIONS</b>	<p>Chair Zoglin asked the Committee for any questions or feedback on the Report on Board Actions as further detailed in the packet.</p> <p>Chair Zoglin explained that for this year the reported "Annual Board Assessment Tool" would only be applied to the El Camino Hospital Board and not to the Committees, in response to Boyd Faust's question.</p>	
<b>6. ADJOURN TO CLOSED SESSION</b>	<p><b>Motion:</b> To adjourn to closed session at 5:45pm.          Movant: Kalbach          Second: Hobbs          Ayes: Chow, Zoglin, Faust, Hobbs, Juelis, Kalbach          Noes: None          Abstentions: None          Absent: None          Recused: None</p>	<i>Adjourned to closed session at 5:45pm.</i>
<b>7. AGENDA ITEM 15: RECONVENE OPEN SESSION/ REPORT OUT</b>	<p>Open session was reconvened at 6:50pm. Agenda Items 8-13 were covered in closed session.</p> <p>During the closed session, the Committee approved <b>Meeting Minutes of the Closed Session of the Finance Committee (March 25, 2019)</b> and <b>Summary of Physician Financial Arrangements</b> by a unanimous vote of all members present (Zoglin, Chow, Faust, Hobbs, Juelis, Kalbach).</p>	
<b>8. AGENDA ITEM 16: CLOSING COMMENTS</b>	There were no additional closing comments.	
<b>9. AGENDA ITEM 21: ADJOURNMENT</b>	<p><b>Motion:</b> To adjourn at 8:10pm.          Movant: Kalbach          Second: Juelis          Ayes: Zoglin, Chow, Faust, Hobbs, Juelis, Kalbach          Noes: None          Abstentions: None          Absent: None          Recused: None</p>	<i>Meeting adjourned at 8:10pm.</i>

Attest as to the approval of the foregoing minutes by the Finance Committee of El Camino Hospital:

  
 Chair Zoglin  
 Chair, Finance Committee