

AGENDA
GOVERNANCE COMMITTEE OF THE
EL CAMINO HOSPITAL BOARD OF DIRECTORS

Tuesday, August 13, 2019 – 5:30pm

El Camino Hospital | Conference Room A (ground floor)
 2500 Grant Road Mountain View, CA 94040

Peter Moran will be participating via teleconference from 13003 Cockerill Court Herndon, VA 20171.

PURPOSE: To advise and assist the El Camino Hospital (ECH) Board of Directors (“Board”) in matters related to governance, board development, board effectiveness, and board composition, i.e., the nomination and appointment/ reappointment process. The Governance Committee ensures the Board and Committees are functioning at the highest level of governance standards.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
1. CALL TO ORDER/ROLL CALL	Peter C. Fung, MD, Chair		5:30 – 5:32pm
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter C. Fung, MD, Chair		information 5:32 – 5:33
3. PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Peter C. Fung, MD, Chair		information 5:33 – 5:36
4. CONSENT CALENDAR <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> Approval a. Minutes of the Open Session of the Governance Cmte Meeting (5/29/2019) Information b. Board and Committee Recruitment Update c. Article of Interest	Peter C. Fung, MD, Chair	<i>public comment</i>	motion required 5:36 – 5:38
5. REPORT ON BOARD ACTIONS	Peter C. Fung, MD, Chair		information 5:38 – 5:43
6. FY19 BOARD SELF-ASSESSMENT a. Review results b. Develop Action Plan	Erica Osborne, Via Healthcare Consulting	<i>public comment</i>	possible motion 5:43 – 6:23
7. FY20 HOSPITAL BOARD MEMBER COMPETENCIES	Peter C. Fung, MD, Chair	<i>public comment</i>	possible motion 6:23 – 6:43
8. FY20 BOARD EDUCATION PLAN a. Board Retreat b. Semi-Annual Board and Committee Education	Dan Woods, CEO	<i>public comment</i>	possible motion 6:43 – 6:53
9. AD HOC COMMITTEE REPORT	Gary Kalbach, Ad Hoc Committee Chair		information 6:53 – 6:58
10. PROCESS FOR ELECTION AND RE-ELECTION OF NDBMs TO THE EL CAMINO HOSPITAL BOARD	Peter C. Fung, MD, Chair	<i>public comment</i>	possible motion 6:58 – 7:13

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
11. ECH LEADERSHIP SUCCESSION PLANNING	Dan Woods, CEO		information 7:13 – 7:18
12. GOVERNANCE COMMITTEE RECRUITMENT: POSSIBLE AD HOC COMMITTEE APPOINTMENT	Peter C. Fung, MD, Chair	<i>public comment</i>	possible motion 7:18 – 7:23
13. ADJOURN TO CLOSED SESSION	Peter C. Fung, MD, Chair		motion required 7:23 – 7:24
14. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter C. Fung, MD, Chair		information 7:24 – 7:25
15. CONSENT CALENDAR <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> Approval <i>Gov't Code Section 54957.2:</i> a. Minutes of the Closed Session of the Governance Cmte Meeting (5/29/2019)	Peter C. Fung, MD, Chair		motion required 7:25 – 7:27
16. ADJOURN TO OPEN SESSION	Peter C. Fung, MD, Chair		motion required 7:27 – 7:28
17. RECONVENE OPEN SESSION/ REPORT OUT To report any required disclosures regarding permissible actions taken during Closed Session.	Peter C. Fung, MD, Chair		information 7:28 – 7:29
18. FY20 PACING PLAN	Peter C. Fung, MD, Chair	<i>public comment</i>	possible motion 7:29 – 7:31
19. ROUND TABLE DISCUSSION	Peter C. Fung, MD, Chair		discussion 7:31 – 7:34
20. ADJOURNMENT	Peter C. Fung, MD, Chair	<i>public comment</i>	motion required 7:34 – 7:35pm

Upcoming Meetings:

Regular Meetings: October 15, 2019; February 4, 2020; March 31, 2020; June 2, 2020

Education Sessions: October 23, 2019; April 22, 2020