### El Camino Health

**Minutes of the Open Session of the Compliance and Audit Committee**  
**Thursday, August 15, 2019**  
**El Camino Hospital | Conference Room E**  
**2500 Grant Road, Mountain View, CA 94040**

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
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<tbody>
<tr>
<td>Sharon Anolik Shakked, Chair</td>
<td>Bob Rebitzer, Vice Chair</td>
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<td>Lica Hartman (via teleconference)</td>
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<td>Christine Sublett</td>
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<td>Don Watters</td>
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#### Agenda Item  
**1. CALL TO ORDER/ROLL CALL**

The open session meeting of the Compliance and Audit Committee of El Camino Hospital ("the Committee") was called to order at 5:00pm by Chair Anolik Shakked. A silent roll call was taken. Ms. Hartman participated by telephone and Mr. Rebitzer was absent. All other Committee members were present at roll call.  

**Called to order at 5:00pm**

#### Agenda Item  
**2. POTENTIAL CONFLICT OF INTEREST**

Chair Anolik Shakked asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported.

#### Agenda Item  
**3. PUBLIC COMMUNICATION**

None.

#### Agenda Item  
**4. CONSENT CALENDAR**

Chair Anolik Shakked asked if any member of the Committee or the public wished to remove an item from the consent calendar. Chair Anolik Shakked pulled item 2b “Status of FY20 Committee Goals” and asked why Committee Goal #2 isn’t paced until the March 19, 2020 meeting although the 2020 California Consumer Privacy Act goes into effect on January 1, 2020. Diane Wigglesworth, Sr. Director, Corporate Compliance, noted that staff will be working to evaluate the impact of the new law during Q2 and could certainly be ready to present on this topic at the Committee’s January 23, 2020 meeting and perhaps by the November 21, 2019 meeting. Chair Anolik Shakked requested that the Pacing Plan be updated to reflect this topic in November or January.

**Motion:** To approve the consent calendar: (a) Minutes of the Open Session of the Compliance and Audit Committee Meeting (May 16, 2019) and (b) Status of FY20 Committee Goals, but to amend the Pacing Plan to reflect presentation of the impact of the CCPA in November 2019 or January 2020.

**Movant:** Sublett  
**Second:** Hartman  
**Ayes:** Anolik Shakked, Hartman, Sublett, Watters  
**Noes:** None  
**Abstentions:** None  
**Absent:** Rebitzer  
**Recused:** None  

**Consent Calendar approved as amended**

#### Agenda Item  
**5. REPORT ON BOARD ACTIONS**

Chair Anolik Shakked welcomed new Board and Committee member Don Watters. There was no additional input or questions about the written report.

#### Agenda Item  
**6. RETENTION AND DESTRUCTION OF ORGANIZATION RECORDS**

Ms. Wigglesworth reminded the Committee that it had suggested the policy be more specific about e-mail and electronic retention. She reported that management obtained legal advice and information regarding best practices from CHA. She highlighted the revisions and commented...
Attest as to the approval of the foregoing minutes by the Compliance and Audit Committee of El Camino Hospital:

Sharon Anolik Shakked
Chair, Compliance and Audit Committee