



**Minutes of the Open Session of the
Compliance and Audit Committee
Thursday, August 15, 2019
El Camino Hospital | Conference Room E
2500 Grant Road, Mountain View, CA 94040**

Members Present

Sharon Anolik Shakked, Chair
Lica Hartman (via teleconference)
Christine Sublett
Don Watters

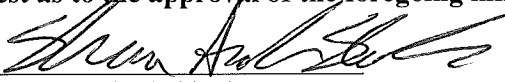
Members Absent

Bob Rebitzer, Vice Chair

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the Compliance and Audit Committee of El Camino Hospital (“the Committee”) was called to order at 5:00pm by Chair Anolik Shakked. A silent roll call was taken. Ms. Hartman participated by telephone and Mr. Rebitzer was absent. All other Committee members were present at roll call.	<i>Called to order at 5:00pm</i>
2. POTENTIAL CONFLICT OF INTEREST	Chair Anolik Shakked asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported.	
3. PUBLIC COMMUNICATION	None.	
4. CONSENT CALENDAR	<p>Chair Anolik Shakked asked if any member of the Committee or the public wished to remove an item from the consent calendar. Chair Anolik Shakked pulled item 2b “Status of FY20 Committee Goals” and asked why Committee Goal #2 isn’t paced until the March 19, 2020 meeting although the 2020 California Consumer Privacy Act goes into effect on January 1, 2020. Diane Wigglesworth, Sr. Director, Corporate Compliance, noted that staff will be working to evaluate the impact of the new law during Q2 and could certainly be ready to present on this topic at the Committee’s January 23, 2020 meeting and perhaps by the November 21, 2019 meeting. Chair Anolik Shakked requested that the Pacing Plan be updated to reflect this topic in November or January.</p> <p>Motion: To approve the consent calendar: (a) Minutes of the Open Session of the Compliance and Audit Committee Meeting (May 16, 2019) and (b) Status of FY20 Committee Goals, but to amend the Pacing Plan to reflect presentation of the impact of the CCPA in November 2019 or January 2020.</p> <p>Movant: Sublett Second: Hartman Ayes: Anolik Shakked, Hartman, Sublett, Watters Noes: None Abstentions: None Absent: Rebitzer Recused: None</p>	<i>Consent Calendar approved as amended</i>
5. REPORT ON BOARD ACTIONS	Chair Anolik Shakked welcomed new Board and Committee member Don Watters. There was no additional input or questions about the written report.	
6. RETENTION AND DESTRUCTION OF ORGANIZATION RECORDS	Ms. Wigglesworth reminded the Committee that it had suggested the policy be more specific about e-mail and electronic retention. She reported that management obtained legal advice and information regarding best practices from CHA. She highlighted the revisions and commented	

	Abstentions: None Absent: Rebitzer Recused: None	
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Attest as to the approval of the foregoing minutes by the Compliance and Audit Committee of El Camino Hospital:



Sharon Anolik Shakked
Chair, Compliance and Audit Committee