



**Minutes of the Open Session of the
Finance Committee**

Monday, July 29, 2019

**El Camino Hospital | Conference Room A&B
2500 Grant Road, Mountain View, CA 94040**

Members Present
John Zoglin, Chair
Joseph Chow
Boyd Faust
Gary Kalbach
Richard Juelis
Don Watters


Members Absent
William Hobbs

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the Finance Committee of El Camino Hospital (the "Committee") was called to order at 5:30pm by Chair John Zoglin. Roll call was taken. William Hobbs was absent. All other Committee members were present.	5:30 pm
2. POTENTIAL CONFLICT OF INTEREST	Chair Zoglin asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported.	
3. PUBLIC COMMUNICATION	There were no comments from the public.	
4. CONSENT CALENDAR	<p>Chair Zoglin asked if any member of the Committee wished to remove an item from the consent calendar. Boyd Faust requested that Item 4e: FY20 Pacing Plan be pulled for discussion. The Committee members requested that 30 minutes of an upcoming meeting be dedicated to touring the new buildings on the Mountain View Campus and that one meeting this fiscal year be held at the Los Gatos Campus so that Committee members can become familiar with that Campus since they are asked to approve various capital projects there.</p> <p>Motion: To approve the consent calendar (a) Minutes of the Open Session of the Finance Committee Meeting (May 28, 2019); (b) Minutes of the Open Session of the Joint Board and Finance Committee Meeting (May 28, 2019); (c) Financial Report (FY19 Period 11); and For Information: (d) Major Capital Projects in progress; (e) FY20 Pacing Plan; (f) Progress Against Goals; and (g) Article of Interest.</p> <p>Movant: Chow Second: Faust Ayes: Zoglin, Chow, Faust, Juelis, Kalbach, Watters Noes: None Abstentions: None Absent: Hobbs Recused: None</p>	<i>Consent Calendar was approved.</i>
5. REPORT ON BOARD ACTIONS	<p>Chair Zoglin asked the Committee for any questions or feedback on the Report on Board Actions as further detailed in the packet.</p> <p>Iftikhar Hussain, CFO, commented on the District tax-revenues that were appropriated to fund capital projects on the Mountain View Campus.</p> <p>Cindy Murphy, Director of Governance Services, explained that the "Approved FY20 Individual Executive Goals" are not public, but that the</p>	

	<p>Noes: None Abstentions: None Absent: Hobbs Recused: None</p>	
<p>7. CAPITAL FUNDING REQUEST ED REMODEL PROJECT</p>	<p>Mr. Griffith introduced Laura Cook, MD, Medical Director of the Mountain View Emergency Department. Mr. King gave an overview of the proposed ED remodel project. He explained that when the new Main Hospital was designed and built (opened in 2009) the ED was projected to need 28 exam rooms, a single triage area and three tracks of care. However, since moving into the ED visits have increased to forty-eight thousand, and there has been an increase in patient acuity. There has also been an increase in prevalence of patients presenting in the ED with mental health and addiction needs which has created a unique need for care. He explained that the existing design and configuration does not allow us to assess and treat patients in the way that is needed. Therefore, the plan is to relocate and reconfigure the ED to improve wait time, efficiency of care, and the patient experience.</p> <p>Mr. King, in response to questions, commented that phased construction would begin in October. During the construction, the ED will experience a period of transition in January, but will remain operational. He anticipates improvement in flow before the flu season.</p> <p>Mr. Griffith, in response to questions, commented that approximately forty to forty-five percent of ECH in-patients are admitted through ED.</p> <p>Motion: To recommend the Board approve capital funding not to exceed \$6.75 million for the ED remodel project. Movant: Kalbach Second: Watters Ayes: Zoglin, Chow, Faust, Juelis, Kalbach, Watters Noes: None Abstentions: None Absent: Hobbs Recused: None</p>	<p><i>Recommend to Board to approve Capital Funding Request Ed Remodel Project</i></p>
<p>8. MEDICAL STAFF DEVELOPMENT PLAN</p>	<p>Mark Adams, MD, CMO, provided highlights of the annual Medical Staff Development Plan for ECH. He reported that the Plan provides income guarantees to recruit new physicians to the ECH market and it is distinct from SVMMD's plan to employ physicians. He explained that the ECG management consultants' assessment looked at community need and succession risk and reported that cardiology, obstetrics and psychiatry are the three biggest current needs for medical specialties and another large gap is for general surgeons. Dr. Adams also explained that since ECH is a non-profit hospital, recruitments that rely on organizational funds must be based on community need.</p> <p>Bruce Harrison, President, Silicon Valley Medical Development, commented that ECG examined the overall market and documented the community need which allows us to legally enter into income guarantee agreements for purposes of regulatory requirements. However, ECH will not necessarily enter into income guarantee agreements with the full # of allowed recruitments.</p> <p>Chair Zoglin requested that the Medical Staff Development Plan be added to the Pacing Plan for Post-Implementation Review. Motion: To recommend the Board approve the Medical Staff</p>	<p><i>Recommend to Board to approve Medical Staff Development Plan</i></p>

	Recused: None	
11. AGENDA ITEM 18: RECONVENE OPEN SESSION/ REPORT OUT	Open session was reconvened at 8:11 pm. Agenda Items 11-17 were covered in closed session. During the closed session, the Committee approved (a) Meeting Minutes of the Closed Session of the Finance Committee (May 28, 2019); and (b) Minutes of the Closed Session of the Joint Board and Finance Committee Meeting (May 28, 2019) by a unanimous vote of all members present (Zoglin, Chow, Faust, Juelis, Kalbach and Watters. Hobbs absent).	<i>Open Session Reconvened at 8:11 pm.</i>
12. AGENDA ITEM 19: APPROVAL OF PHYSICIAN CONTRACTS	<p>Motion: To approve the Proposed Heart Failure Program Medical Director Agreement. Movant: Faust Second: Kalbach Ayes: Zoglin, Chow, Faust, Juelis, Kalbach, Watters Noes: None Abstentions: None Absent: Hobbs Recused: None</p> <p>Motion: To recommend the Board approve the proposed: (b) Cardiothoracic Surgery On-Call Panel; and (c) Colorectal Surgeon Physician Income Guarantee. Movant: Faust Second: Kalbach Ayes: Zoglin, Chow, Faust, Juelis, Kalbach, Watters Noes: None Abstentions: None Absent: Hobbs Recused: None</p>	<i>Physician Contracts were approved/recom mended for approval</i>
13. AGENDA ITEM 20: APPROVAL OF CAPITAL FUNDING REQUEST:	<p>Motion: To recommend the Board approve the Proposed Capital Funding Request for Radiation Oncology Equipment Replacement not to exceed \$6.75 million. Movant: Faust Second: Kalbach Ayes: Zoglin, Chow, Faust, Juelis, Kalbach, Watters Noes: None Abstentions: None Absent: Hobbs Recused: None</p>	<i>Capital Funding Request recommended for approval</i>
14. AGENDA ITEM 21: CLOSING COMMENTS	The Committee suggested that staff explore what steps were necessary to expedite replacement of the approved Radiation Oncology Equipment.	
15. AGENDA ITEM 22: ADJOURNMENT	<p>Motion: To adjourn at 8:14pm Movant: Faust Second: Kalbach Ayes: Zoglin, Chow, Faust, Juelis, Kalbach, Watters Noes: None Abstentions: None Absent: Hobbs Recused: None</p>	<i>Meeting adjourned at 8:14</i>

Attest as to the approval of the foregoing minutes by the Finance Committee of El Camino Hospital:


 John Zoglin
 Chair, Finance Committee