



**Minutes of the Open Session of the
El Camino Hospital Board of Directors
Wednesday, September 11, 2019
2500 Grant Road, Mountain View, CA 94040
Conference Rooms F&G (ground floor)**

Board Members Present

Lanhee Chen, Chair
Peter C. Fung, MD
Gary Kalbach
Julie Kliger
Julia E. Miller, Secretary/Treasurer
Jack Po, MD, PhD
Bob Rebitzer
George O. Ting, MD
John Zoglin, Vice Chair

Board Members Absent

Don Watters

Members Excused

None

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the Board of Directors of El Camino Hospital (the "Board") was called to order at 5:30pm by Chair Chen. A silent roll call was taken. Director Watters was absent. All other Board members were present at roll call.	
2. POTENTIAL CONFLICTS OF INTEREST DISCLOSURES	Chair Chen asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were reported.	
3. PUBLIC COMMUNICATION	This item was taken out of order, after Agenda Item 4: Quality Committee Report. Catherine Walke, RN, President of PRN, reported that a tentative agreement was passed yesterday and will be brought to the Board for review tonight. She thanked the negotiating teams for their work.	
4. QUALITY COMMITTEE REPORT	Director Kliger described the Committee's review of the FY19 organizational goals and the Quality and Safety Strategic Plan. She noted that the Committee requested review of the Plan over the next few Committee meetings to better understand how to provide governing guidance in support of the Plan and its development. Mark Adams, MD, CMO reported on the performance for the quality organizational goals, noting that the final score of 0.97 for mortality fell below target. He also provided an overview of the Quality and Safety Strategic Plan, highlighting: <ul style="list-style-type: none">- National definition of quality: Safe Timely Effective Efficient Patient-Centered (STEEP)- Current State Assessment- Leadership (at all levels) aspires to be a "top tier" enterprise and achieve zero preventable harm- Strategic opportunities include: 1) governance, leadership, and management, 2) quality organization integration, 3) performance improvement metrics,- Quality Governance and the Annual Quality Plan- System and Local Quality, including the entire continuum of care- Parallel Performance Improvement Processes over the short, intermediate, and long term	

	<p>Director Zoglin suggested that the Watson Top 100 scores and weighting be clarified. Dr. Adams explained that the reporting periods (<i>i.e.</i>, the 2019 report contained 2017 performance data).</p> <p>Dr. Adams noted that the Board and the Quality Committee will have a joint session on October 23, 2019. The Board discussed the Quality and Safety Strategic plan and the intent for the October 23rd meeting. Members commented that they would like the session to 1) be more of a workshop rather than purely informational, 2) focus on Board-level governance and oversight, and 3) articulate what success looks like.</p>	
<p>5. ADJOURN TO CLOSED SESSION</p>	<p>Motion: To adjourn to closed session at 5:56pm pursuant to <i>Gov't Code Section 54957.2</i> for approval of the Minutes of the Closed Session of the Hospital Board Meeting (8/21/2019); <i>Gov't Code Section 54956.9(d)(2)</i> for conference with legal counsel – pending or threatened litigation: FY19 Annual Patient Safety/Claims Report; pursuant to <i>Health and Safety Code Section 32155</i> for a report of the Medical Staff; deliberations concerning reports on Medical Staff quality assurance matters: Medical Staff Report; <i>Gov't Code Section 54956.9(d)(2)</i> for conference with legal counsel – pending or threatened litigation: FY19 Annual Compliance and Privacy Report; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report and discussion involving health care facility trade secrets: Final FY19 Strategic Plan Metrics; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report and discussion involving health care facility trade secrets, <i>Gov't Code Section 54956.9(d)(2)</i> for conference with legal counsel – pending or threatened litigation, and <i>Gov't Code Section 54957.6</i> for conference with labor negotiator Dan Woods; CEO Report on New Services and Programs, Legal Update, and Labor Negotiations; and pursuant to <i>Gov't Code Section 54957</i> for discussion and report on personnel performance matters – Senior Management: Executive Session.</p> <p>Movant: Miller Second: Kalbach Ayes: Chen, Fung, Kalbach, Kliger, Miller, Po, Rebitzer, Ting, Zoglin Noes: None Abstentions: None Absent: Watters Recused: None</p>	<p><i>Adjourned to closed session at 5:56pm</i></p>
<p>6. AGENDA ITEM 14: RECONVENE OPEN SESSION/ REPORT OUT</p>	<p>Open session was reconvened at 8:29pm by Chair Chen. Agenda items 6-13 were addressed in closed session.</p> <p>During the closed session, the Board approved the Minutes of the Closed Session of the Hospital Board Meeting (8/21/2019) and the Medical Staff Report, including the credentials and privileges report, by a unanimous vote in favor of all members present (Directors Chen, Fung, Kalbach, Kliger, Miller, Po, Rebitzer, Ting, and Zoglin). Director Watters was absent.</p>	
<p>7. AGENDA ITEM 15: CONSENT CALENDAR</p>	<p>Chair Chen asked if any member of the Board or the public wished to remove an item from the consent calendar. No items were removed.</p> <p>Motion: To approve the consent calendar: Minutes of the Open Session of the Hospital Board Meeting (8/21/2019); Medical Staff Report; and for information: FY20 Period 1 Financials; Reports on Educational Activity.</p> <p>Movant: Kalbach Second: Miller Ayes: Chen, Fung, Kalbach, Kliger, Miller, Po, Rebitzer, Zoglin Noes: None Abstentions: None</p>	<p><i>Consent calendar approved</i></p>

	Absent: Ting, Watters Recused: None	
8. AGENDA ITEM 16: CEO REPORT	<p>Director Ting rejoined the meeting at 8:30pm.</p> <p>Dan Woods, CEO, described the General Inpatient Hospice (GIP) program and partnership with Pathways Home Health, the new orthopedic system that has been used for over 100 knee procedures, the opening of the Taube and Sobrato Pavilions, and an upcoming refresh for the Los Gatos campus.</p> <p>He highlighted El Camino Health presentations at the Epic User Group forum and described programming from the Chinese Health Initiative.</p> <p>Mr. Woods reported that the El Camino Heritage Golf Tournament will be held at the Sharon Heights Golf Club on October 28, 2019. He thanked the Auxiliary for their contribution of over 6,000 volunteer hours in August.</p>	
9. AGENDA ITEM 17: BOARD COMMENTS	<p>The Board observed a moment of silence in memory of the events of September 11, 2001.</p>	
10. AGENDA ITEM 18: ADJOURNMENT	<p>Motion: To adjourn at 8:34pm.</p> <p>Movant: Kalbach</p> <p>Second: Po</p> <p>Ayes: Chen, Fung, Kalbach, Kliger, Miller, Po, Rebitzer, Ting, Zoglin</p> <p>Noes: None</p> <p>Abstentions: None</p> <p>Absent: Watters</p> <p>Recused: None</p>	<p><i>Meeting adjourned at 8:34pm</i></p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Hospital:


 Lanhee Chen
 Chair, ECH Board of Directors


 Julia E. Miller
 Secretary, ECH Board of Directors

Prepared by: Cindy Murphy, Director of Governance Services
 Sarah Rosenberg, Contracts & Board Services Coordinator