



**Minutes of the Open Session of the
Compliance and Audit Committee
of the El Camino Hospital Board of Directors
Thursday, September 26, 2019
El Camino Hospital | Conference Room E
2500 Grant Road, Mountain View, CA 94040**

Members Present

Sharon Anolik Shakked, Chair
Lica Hartman
Bob Rebitzer, Vice Chair
Christine Sublett

Members Absent

Don Watters

| Agenda Item | Comments/Discussion | Approvals/ Action |
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| 1. CALL TO ORDER/ ROLL CALL | The open session meeting of the Compliance and Audit Committee of El Camino Hospital (“the Committee”) was called to order at 5:00pm by Chair Anolik Shakked. A silent roll call was taken. Bob Rebitzer joined the meeting at 5:02pm during Agenda Item 4: Consent Calendar. Mr. Watters was absent. All other Committee members were present at roll call. | <i>Called to order at 5:00pm</i> |
| 2. POTENTIAL CONFLICT OF INTEREST | Chair Anolik Shakked asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported. | |
| 3. PUBLIC COMMUNICATION | Chair Anolik Shakked recognized Ms. Wigglesworth for National Compliance Officer Day. | |
| 4. CONSENT CALENDAR | Chair Anolik Shakked asked if any member of the Committee or the public wished to remove an item from the consent calendar. No items were removed. Motion: To approve the consent calendar: Minutes of the Open Session of the Compliance and Audit Committee Meeting (8/15/2019); for information: Status of FY20 Committee Goals. Movant: Sublett Second: Hartman Ayes: Anolik Shakked, Hartman, Rebitzer, Sublett Noes: None Abstentions: None Absent: Watters Recused: None | <i>Consent Calendar approved</i> |
| 5. REPORT ON BOARD ACTIONS | Chair Anolik Shakked requested copies of the Board Competency Matrix approved at the August 2019 Hospital Board meeting for the Committee. There were no further questions about the written report. | <i>Staff to provide Competency Matrix</i> |
| 6. KPIs, SCORECARD, AND TRENDS | Ms. Wigglesworth noted that SVMD-related KPIs are reported separately to SVMD, and the materials presented are focused on Hospital activities. She reported that there has been an increase in the number of investigations and concerns reported along with an uptick in privacy-related issues compared to the same time period in the prior year. In response to Chair Anolik Shakked’s question, Ms. Wigglesworth noted that reported privacy violations had to do with policies not being followed. She commented that all issues are being addressed and there are no trends of concern at this time. | |

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| <p>7. ADJOURN TO CLOSED SESSION</p> | <p>Motion: To adjourn to closed session at 5:05pm. Movant: Sublett Second: Hartman Ayes: Anolik Shakked, Hartman, Rebitzer, Sublett Noes: None Abstentions: None Absent: Watters Recused: None</p> | <p><i>Adjourned to closed session at 5:10pm</i></p> |
| <p>8. AGENDA ITEM 16: RECONVENE OPEN SESSION/ REPORT OUT</p> | <p>Open session was reconvened at 6:52pm. Agenda items 8-15 were discussed in closed session. During the closed session, the Committee approved the Minutes of the Closed Session of the Compliance and Audit Committee Meeting (8/15/2019) and recommended that the Board approve the FY19 Financial Audit results by a unanimous vote of all members present (Anolik Shakked, Hartman, Rebitzer, Sublett). Mr. Watters was absent.</p> | <p><i>Open session reconvened at 6:52pm</i></p> |
| <p>9. AGENDA ITEM 17: ADJOURNMENT</p> | <p>Motion: To adjourn at 6:52pm. Movant: Sublett Second: Hartman Ayes: Anolik Shakked, Hartman, Rebitzer, Sublett Noes: None Abstentions: None Absent: Watters Recused: None</p> | <p><i>Meeting adjourned at 6:52pm</i></p> |

Attest as to the approval of the foregoing minutes by the Compliance and Audit Committee of El Camino Hospital:


 Sharon Anolik Shakked
 Chair, Compliance and Audit Committee