

AGENDA
GOVERNANCE COMMITTEE OF THE
EL CAMINO HOSPITAL BOARD OF DIRECTORS

Tuesday, February 4, 2020 – 5:30pm

El Camino Hospital | Conference Room A (ground floor)
 2500 Grant Road Mountain View, CA 94040

PURPOSE: To advise and assist the El Camino Hospital (ECH) Board of Directors (“Board”) in matters related to governance, board development, board effectiveness, and board composition, *i.e.*, the nomination and appointment/ reappointment process. The Governance Committee ensures the Board and Committees are functioning at the highest level of governance standards.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
1. CALL TO ORDER/ROLL CALL	Peter C. Fung, MD, Chair		5:30 – 5:32pm
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter C. Fung, MD, Chair		information 5:32 – 5:33
3. PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Peter C. Fung, MD, Chair		information 5:33 – 5:36
4. CONSENT CALENDAR <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> Approval a. Minutes of the Open Session of the Governance Cmte Meeting (11/26/2019)	Peter C. Fung, MD, Chair	<i>public comment</i>	motion required 5:36 – 5:38
5. REPORT ON BOARD ACTIONS	Peter C. Fung, MD, Chair		information 5:38 – 5:43
6. FY20 BOARD AND COMMITTEE SELF-ASSESSMENT TOOLS	Erica Osborne, Via Healthcare Consulting	<i>public comment</i>	possible motion 5:43 – 6:08
7. GOVERNANCE COMMITTEE MEMBERSHIP CANDIDATE INTERVIEWS	Peter C. Fung, MD, Chair		information 6:08 – 6:53
8. RECOMMENDATION FOR APPOINTMENT OF NEW GOVERNANCE COMMITTEE MEMBER(S)	Peter C. Fung, MD, Chair	<i>public comment</i>	possible motion 6:53 – 7:03
9. PROPOSED PROCEDURE FOR DELEGATION OF AUTHORITY TO THE BOARD’S ADVISORY COMMITTEES	Mary Rotunno, General Counsel	<i>public comment</i>	possible motion 7:03 – 7:13
10. BOARD EDUCATION a. February 2020 Board Retreat b. April 2020 Board and Committee Education Session	Dan Woods, CEO	<i>public comment</i>	possible motion 7:13 – 7:28
11. ADJOURN TO CLOSED SESSION	Peter C. Fung, MD, Chair	<i>public comment</i>	motion required 7:28 – 7:29

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
12. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter C. Fung, MD, Chair		information 7:29 – 7:30
13. CONSENT CALENDAR <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> Approval <i>Gov't Code Section 54957.2:</i> a. Minutes of the Closed Session of the Governance Cmte Meeting (11/26/2019)	Peter C. Fung, MD, Chair		motion required 7:30 – 7:31
14. ADJOURN TO OPEN SESSION	Peter C. Fung, MD, Chair		motion required 7:31 – 7:32
15. RECONVENE OPEN SESSION/ REPORT OUT To report any required disclosures regarding permissible actions taken during Closed Session.	Peter C. Fung, MD, Chair		information 7:32 – 7:33
16. FY20 PACING PLAN	Peter C. Fung, MD, Chair		discussion 7:33 – 7:36
17. ROUND TABLE DISCUSSION	Peter C. Fung, MD, Chair		discussion 7:36 – 7:39
18. ADJOURNMENT	Peter C. Fung, MD, Chair	<i>public comment</i>	motion required 7:39 – 7:40pm

Upcoming Meetings:

Regular Meetings: March 31, 2020; June 2, 2020 | Education Sessions: April 22, 2020