

**AGENDA**  
**COMPLIANCE AND AUDIT COMMITTEE MEETING**  
**OF THE EL CAMINO HOSPITAL BOARD**

**Thursday, March 19, 2020 – 5:00 pm**

El Camino Hospital, Sobrato Pavilion, GF60 Board Conference Room 1  
 2495 Hospital Drive, Mountain View, CA 94040

**PURPOSE:** To advise and assist the El Camino Hospital (ECH) Hospital Board of Directors (“Board”) in its exercise of oversight of Corporate Compliance, Privacy, Internal and External Audit, Enterprise Risk Management, and Information Technology (IT) Security. The Committee will accomplish this by monitoring the compliance policies, controls, and processes of the organization and the engagement, independence, and performance of the internal auditor and external auditor. The Committee assists the Board in oversight of any regulatory audit and in assuring the organizational integrity of ECH in a manner consistent with its mission and purpose.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
<b>1. CALL TO ORDER/ROLL CALL</b>	Sharon Anolik Shakked, Chair		<b>5:00 – 5:01pm</b>
<b>2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Sharon Anolik Shakked, Chair		<b>5:01 – 5:02</b>
<b>3. PUBLIC COMMUNICATION</b> a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Sharon Anolik Shakked, Chair		<b>information</b> <b>5:02 – 5:05</b>
<b>4. CONSENT CALENDAR</b> <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> <b>Approval</b> a. Minutes of the Open Session of the CAC Meeting (1/23/2020) <b>Information</b> b. Status of FY20 Committee Goals	Sharon Anolik Shakked, Chair	<i>public comment</i>	<b>motion required</b> <b>5:05 – 5:10</b>
<b>5. APPOINTMENT OF VICE CHAIR</b>	Sharon Anolik Shakked, Chair		<b>information</b> <b>5:10 – 5:15</b>
<b>6. REVIEW PROPOSED FY 20 FINANCIAL AUDIT PLAN</b>	Joelle Pulver and Katherine Djiauw, Moss Adams		<b>information</b> <b>5:15 – 5:25</b>
<b>7. PROPOSED FY21 COMPLIANCE COMMITTEE DATES</b>	Diane Wigglesworth, Senior Director, Corporate Compliance	<i>public comment</i>	<b>possible motion</b> <b>5:25 – 5:30</b>
<b>8. PROPOSED FY21 CAC GOALS</b>	Diane Wigglesworth, Senior Director, Corporate Compliance	<i>public comment</i>	<b>possible motion</b> <b>5:30 – 5:40</b>
<b>9. HOSPITAL UPDATE</b>	Diane Wigglesworth, Senior Director, Corporate Compliance		<b>information</b> <b>5:40 – 5:45</b>
<b>10. ADJOURN TO CLOSED SESSION</b>	Sharon Anolik Shakked, Chair		<b>motion required</b> <b>5:45 – 5:46</b>
<b>11. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Sharon Anolik Shakked, Chair		<b>motion required</b> <b>5:46 – 5:47</b>

AGENDA ITEM	PRESENTED BY	ESTIMATED TIMES
<b>12. CONSENT CALENDAR</b> <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> <b>Approval</b> <i>Gov't Code Section 54957.2:</i> a. Minutes of the Closed Session of the CAC Meeting (1/23/2020)	Sharon Anolik Shakked, Chair	<b>motion required</b> <b>5:47 – 5:50</b>
<b>13. ADJOURN TO OPEN SESSION</b>	Sharon Anolik Shakked, Chair	<b>motion required</b> <b>5:50 – 5:51</b>
<b>14. RECONVENE OPEN SESSION/REPORT OUT</b> To report any required disclosures regarding permissible actions taken during Closed Session.	Sharon Anolik Shakked, Chair	<b>information</b> <b>5:51 – 5:52</b>
<b>15. ADJOURNMENT</b>	Sharon Anolik Shakked, Chair	<b>motion required</b> <b>5:52 – 5:53pm</b>

**Upcoming Meetings:**

Regular Meetings: May 21, 2020 (estimated 5:00 pm – 8:00 pm extended length)

Education Sessions: April 22, 2020