



**Minutes of the Open Session of the
Compliance and Audit Committee
of the El Camino Hospital Board of Directors
Thursday, January 23, 2020
El Camino Hospital | Conference Room A&B
2500 Grant Road, Mountain View, CA 94040**

Members Present

Sharon Anolik Shakked, Chair
Don Watters
Bob Rebitzer, Vice Chair**
Christine Sublett

Members Absent

Lica Hartman

****Via teleconference**

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the Compliance and Audit Committee of El Camino Hospital (“the Committee”) was called to order at 5:00pm by Chair Anolik Shakked. A verbal roll call was taken. Mr. Rebitzer participated via teleconference. Ms. Hartman was absent. All other Committee members were present at roll call.	<i>Called to order at 5:00pm</i>
2. POTENTIAL CONFLICT OF INTEREST	Chair Anolik Shakked asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported.	
3. PUBLIC COMMUNICATION	None.	
4. CONSENT CALENDAR	<p>Chair Anolik Shakked asked if any member of the Committee or the public wished to remove an item from the consent calendar. No items were removed.</p> <p>Motion: To approve the consent calendar: Minutes of the Open Session of the Compliance and Audit Committee Meeting (11/21/2019); for information: Status of FY20 Committee Goals.</p> <p>Movant: Sublett Second: Watters Ayes: Anolik Shakked, Sublett, Watters & Rebitzer Noes: None Abstentions: None Absent: Hartman Recused: None</p>	<i>Consent Calendar approved</i>
5. REPORT ON BOARD ACTIONS	Chair Anolik Shakked requested clarifications to what was noted in the report for approvals by the Finance Committee and the Executive Compensation Committee. Ms. Wigglesworth confirmed that those were the approvals handled by each committee. There were none for the Compliance and Audit Committee since the last report.	
6. KPIs, SCORECARD, AND TRENDS	Ms. Wigglesworth reviewed the Key Performance Indicators. There were no significant changes in November and December. Ms. Wigglesworth will update items categorized as general in more specific categories as requested from the previous meeting by the Committee; however, there was not sufficient time before the current report came out. The scorecard is consistent in that there continues to be a small trend up of items investigated or reported. The Committee also requested the trend graph be broken down by quarters, which was provided from the last three (3) years. Ms. Wigglesworth reported for FY20 Q1 and Q2, there were more investigations than prior years Ms. Wigglesworth clarified there was no	

	<p>SVMD activity in FY20 where as in previous years SVMD activity was included in the numbers.. Over all, the activity continues to grow, but it's not related to ambulatory strategy.</p> <p>In response to questions, Ms. Wigglesworth explained that the increase in the number of investigations can be attributed to the organization's growth. She also explained that the fact that an investigation occurred does not mean the organization's risk has increased.</p> <p>Chair Anolik Shakked requested that future reports have further clarifications such as issues involving employees.</p>	
7. ADJOURN TO CLOSED SESSION	<p>Motion: To adjourn to closed session at 5:12pm.</p> <p>Movant: Sublett Second: Watters Ayes: Anolik Shakked, Sublett, Watters & Rebitzer Noes: None Abstentions: None Absent: Hartman Recused: None</p>	<i>Adjourned to closed session at 5:12pm</i>
8. AGENDA ITEM 17: RECONVENE OPEN SESSION/ REPORT OUT	<p>Open session was reconvened at 7:02pm. Agenda items 8-16 were discussed in closed session. During the closed session, the Committee approved the Minutes of the Closed Session of the Compliance and Audit Committee Meeting (11/21/2019) by a unanimous vote of all members present (Anolik Shakked, Rebitzer, Sublett, Watters). Ms. Hartman was absent. The Committee also recommended approval of the FY19 Physician Report by a unanimous vote of all members present (Anolik Shakked, Rebitzer, Sublett, Watters).</p>	<i>Open session reconvened at 7:02pm</i>
9. AGENDA ITEM 19: ADJOURNMENT	<p>Motion: To adjourn at 7:03pm.</p> <p>Movant: Sublett Second: Watters Ayes: Anolik Shakked, Sublett, Watters & Rebitzer Noes: None Abstentions: None Absent: Hartman Recused: None</p>	<i>Meeting adjourned at 7:03pm</i>

Attest as to the approval of the foregoing minutes by the Compliance and Audit Committee of El Camino Hospital:

Sharon Anolik Shakked

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Sharon Anolik Shakked

Chair, Compliance and Audit Committee