



**Minutes of the Open Session of the  
Compliance and Audit Committee  
of the El Camino Hospital Board of Directors  
Thursday, November 18, 2021**

Pursuant to Government Code Section 54953(e)(1), El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.

**Members Present\*\***

**Jack Po, MD, Chair\*\***  
**Lica Hartman, Vice-Chair**  
**Lanhee Chen\*\***  
**Julia Miller\*\***  
**Sharon Anolik Shakked\*\***  
**Christine Sublett\*\***

**Members Absent**

**\*\*All via teleconference**

Agenda Item	Comments/Discussion	Approvals/ Action
1. <b>CALL TO ORDER/ ROLL CALL</b>	Chair Po called to order the open session meeting of the Compliance and Audit Committee of El Camino Hospital ("the Committee") at 5:03 pm. All Committee members participated via teleconference, and a quorum was present pursuant to Government Code Section 54953(e)(1).	<b><i>Called to order at 5:03 pm</i></b>
2. <b>POTENTIAL CONFLICT OF INTEREST</b>	Chair Po asked if any Committee members had a conflict of interest with any of the items on the agenda. None were reported.	
3. <b>PUBLIC COMMUNICATION</b>	None.	
4. <b>CONSENT CALENDAR</b>	<p>Chair Po asked if any member of the Committee would like to pull items from the open item consent calendar for discussion. No items were removed.</p> <p><b>Motion:</b> To approve the Minutes of the Open Session of the Compliance and Audit Committee Meeting (9/30/21)</p> <p><b>Movant:</b> Miller  <b>Second:</b> Anolik Shakked  <b>Ayes:</b> Hartman, Miller, Po, Anolik Shakked, and Sublett  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> Chen  <b>Recused:</b> None</p>	<b><i>Consent Calendar approved</i></b>
5. <b>APPOINTMENT OF AD HOC COMMITTEE FOR RECRUITMENT OF NEW MEMBER</b>	<p>Chair Po briefly reviewed the Ad Hoc Committee process and asked Mr. Shiraz Ali to clarify the selection process used by the Finance Committee. A brief discussion ensued.</p> <p><b>Motion:</b> To approve the formation of a Compliance and Audit Ad hoc Committee with up to 3 members.</p> <p><b>Movant:</b> Miller  <b>Second:</b> Anolik Shakked  <b>Ayes:</b> Chen, Hartman, Miller, Po, Anolik Shakked, and Sublett  <b>Noes:</b> None  <b>Abstentions:</b> None</p>	<b><i>Ad Hoc Committee for Recruitment of New Member approved</i></b>

	<p><b>Absent:</b> None <b>Recused:</b> None</p> <p>Chair Po deferred the selection of Ad Hoc Committee members until the next meeting.</p> <p>Director Chen joined the meeting at 5:10 pm.</p>	
<p><b>6. ADJOURN TO CLOSED SESSION</b></p>	<p><b>Motion:</b> To adjourn to closed session at 5:16 pm.</p> <p><b>Movant:</b> Miller <b>Second:</b> Hartman <b>Ayes:</b> Chen, Hartman, Miller, Po, Anolik Shakked, and Sublett <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> None <b>Recused:</b> None</p>	<p><b>Adjourned to closed session at 5:16 pm</b></p>
<p><b>7. AGENDA ITEM 15: RECONVENE OPEN SESSION/ REPORT OUT</b></p>	<p>The open session was reconvened at 6:54 pm. Agenda items 7-14 were discussed in the closed session. During the closed session, the Committee approved the Minutes of the Closed Session of the Compliance and Audit Committee Meeting (09/30/21).</p>	<p><b>Open session reconvened at 6:54 pm</b></p>
<p><b>8. AGENDA ITEM 16: ADJOURNMENT</b></p>	<p><b>Motion:</b> To adjourn at 6:55 pm.</p> <p><b>Movant:</b> Miller <b>Second:</b> Po <b>Ayes:</b> Chen, Hartman, Miller, Po, Anolik Shakked, and Sublett <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> None <b>Recused:</b> None</p>	<p><b>Meeting adjourned at 6:55 pm</b></p>

**Attest as to the approval of the foregoing minutes by the Compliance and Audit Committee of El Camino Hospital:**

DocuSigned by:  
  
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Jack Po, MD  
Chair, Compliance and Audit Committee

Prepared by: Jennifer Bettendorf, Executive Assistant II