



**Minutes of the Open Session of the
Compliance and Audit Committee
of the El Camino Hospital Board of Directors
Friday, August 11, 2023**

Pursuant to Government Code Section 54953(e)(1), El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.

Members Present

Lica Hartman, Vice-Chair
Jack Po, Chair
Julia Miller
Sharon Anolik Shakked**
Christine Sublett **

Members Absent

****via teleconference**

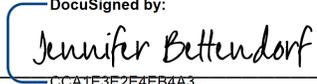
Others Present

Dan Woods, CEO
Carlos Bohorquez, CFO
Deb Muro, CIO
Mary Rotunno, General Counsel
Diane Wigglesworth, Sr. Director,
Corporate Compliance
Joseph Spencer, CISO
Tracy Fowler, Director of Governance
Services
Margaret Hambleton, Hambleton
Compliance LLC
Gabriel Fernandez, Governance
Services Coordinator
Jennifer Bettendorf, Executive
Assistant II

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	Chair Po called to order the open session meeting of the Compliance and Audit Committee of El Camino Hospital ("the Committee") at 3:04 pm. All Committee members participated via teleconference, and a quorum was present pursuant to Government Code Section 54953(e)(1).	<i>Called to order at 3:04 pm</i>
2. CONSIDER APPROVAL FOR AB 2449 REQUESTS	Chair Po announced in accordance with AB 2449 there were no requests received today for Just Cause. No motion is necessary.	
3. POTENTIAL CONFLICT OF INTEREST	Chair Po asked if any Committee members had a conflict of interest with any of the items on the agenda. None were reported.	
4. PUBLIC COMMUNICATION	None.	
5. CONSENT CALENDAR	Chair Po asked if a Committee member would like to pull any consent items for discussion. Sharon Anolik-Shakked asked a question in regards to item 5C, the Mobile App Policy. Ms. Wigglesworth explained that it is a new policy that our outside counsel drafted and recommends that we add as a link to the mobile app for those individuals who access. Ms. Shakked also asked if this app would be in the app store. Mary Rotunno, General Counsel, answered that the outside council would have more information on this, as this is their area of expertise. Ms. Rotunno confirmed she will check into that. Motion: To approve all items in the consent calendar.	<i>Consent calendar approved</i>

	<p>Movant: Sublett Second: Anolik-Shakked Ayes: Hartman, Miller, Po, Anolik-Shakked, Sublett Noes: None Abstentions: None Absent: None Recused: None</p>	
<p>6. AD HOC COMMITTEE UPDATE REGARDING COMPLIANCE COMMITTEE MEMBER RECRUITMENT</p>	<p>Tracy updated the committee on the recruitment efforts. A new posting was made with emphasis on being within the district. Ms. Fowler is already receiving resumes. The deadline for applicants is August 30. Ms. Fowler will bring the final candidates to the committee when ready. Director Po asked if the committee can share the post when they see it, to spread the word.</p>	
<p>7. ADJOURN TO CLOSED SESSION</p>	<p>Motion: To adjourn to closed session at 3:13 pm. Movant: Miller Second: Anolik-Shakked Ayes: Hartman, Miller, Po, Anolik-Shakked, Sublett Noes: None Abstentions: None Absent: None Recused: None</p>	
<p>8. AGENDA ITEM 15: RECONVENE TO OPEN SESSION</p>	<p>The open session was reconvened at 4:51 pm. Agenda items 8-14 were discussed in the closed session. During the closed session, the Committee approved the Minutes of the Closed Session of the Compliance and Audit Committee Meeting 02.22.23, 04.26.23 and the Internal Audit Assessment and FY24 Audit Work Plan.</p>	
<p>9. AGENDA ITEM 17: ADJOURNMENT</p>	<p>Motion: To adjourn at 4:53 pm. Movant: Miller Second: Sublett Ayes: Hartman, Miller, Po, Anolik-Shakked, Sublett Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Meeting adjourned at 4:53 pm</p>

Attest as to the approval of the foregoing minutes by the Compliance and Audit Committee of El Camino Hospital:

DocuSigned by:


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 Jennifer Bettendorf
 Executive Assistant II

Prepared by: Jennifer Bettendorf, Executive Assistant II
 Reviewed by: Tracy Fowler, Director of Governance Services