



**MEETING AGENDA
GOVERNANCE COMMITTEE OF THE
EL CAMINO HOSPITAL BOARD OF DIRECTORS**

Tuesday, December 12, 2023– 6:00 pm

El Camino Health | 2500 Grant Road Mountain View, CA 94040 | Sobrato Boardroom 2

THE PUBLIC IS INVITED TO JOIN THE OPEN SESSION PORTION OF THE MEETING LIVE AT THE ADDRESS ABOVE OR VIA TELECONFERENCE AT:

1-669-900-9128, MEETING CODE: 972 9159 6645#. No participant code. Just press #.

COMMITTEE PURPOSE: To advise and assist the El Camino Hospital (ECH) Board of Directors (“Board”) in matters related to governance, board development, board effectiveness, and board composition, i.e., the nomination and appointment/ reappointment process. The Governance Committee ensures that the Board and Committees are functioning at the highest level of governance standards.

	AGENDA ITEM	PRESENTED BY	ACTION	ESTIMATED TIMES
1	CALL TO ORDER/ROLL CALL	Lanhee Chen, Chair	Information	6:00 – 6:01 pm
2	CONSIDER AB 2449 REQUESTS	Lanhee Chen, Chair	Possible Motion	6:01 – 6:02
3	POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Lanhee Chen, Chair	Information	6:02 – 6:03
4	PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons to address the Board on any matter within the subject matter jurisdiction of the Board that is not on this agenda. Speakers are limited to three (3) minutes each.</i> b. Written Public Comments <i>Comments may be submitted by mail to the El Camino Hospital Governance Committee at 2500 Grant Avenue, Mountain View, CA 94040. Written comments will be distributed to the Board as quickly as possible. Please note it may take up to 24 hours for documents to be posted on the agenda.</i>	Lanhee Chen, Chair	Information	6:04 – 6:07
5	CONSENT CALENDAR ITEMS: <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> a. Approve Minutes of the Open Session of the Governance Committee Meeting (08/29/2023) b. Approve Minutes of the Closed Session of the Governance Committee Meeting (08/29/2023)	Lanhee Chen, Chair	Motion Required	6:07 – 6:10
6	GOVERNANCE COMMITTEE PROGRESS a. FY24 Governance Committee Goals b. FY24 Governance Committee Pacing Plan	Tracy Fowler, Director Governance Services	Discussion	6:10 – 6:15
7	FY24 BOARD AND COMMITTEE ASSESSMENT PLAN UPDATE a. Board Assessment b. Committee Assessments c. Governance Committee Assessment	Dan Woods, Chief Executive Officer	Discussion	6:15 – 6:30

A copy of the agenda for the Special Committee Meeting will be posted and distributed at least twenty four (24) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (650) 988-8254 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

	AGENDA ITEM	PRESENTED BY	ACTION	ESTIMATED TIMES
8	GOVERNANCE COMMITTEE RECRUITMENT	Lanhee Chen, Chair	Possible Motion	6:30 – 6:40
9	ECH BOARD POLICIES a. Review and Recommend for ECHB Approval Updated ECHB Guidelines for Communication with the CEO and Other El Camino Hospital Staff b. Receive ECHB Policy Overview	Dan Woods, Chief Executive Officer Tracy Fowler, Director Governance Services	Motion Required	6:40 – 6:55
10	COMMITTEE ANNOUNCEMENTS	Lanhee Chen, Chair	Discussion	6:55 – 7:05
11	ADJOURNMENT	Lanhee Chen, Chair	Motion Required	7:05pm

Upcoming Committee Meetings: February 7, 2023; May 2, 2023