

AGENDA
COMPLIANCE AND AUDIT COMMITTEE OF THE
EL CAMINO HEALTH BOARD OF DIRECTORS

Wednesday, April 23, 2025– 5:00 pm

El Camino Health | 2500 Grant Road, Mountain View, CA 94040 | Sobrato Boardroom 1

THE PUBLIC IS INVITED TO JOIN THE OPEN SESSION PORTION OF THE MEETING LIVE AT THE ADDRESS ABOVE OR VIA TELECONFERENCE AT:

1-669-900-9128, MEETING CODE: 929 4872 2188#. No participant code. Just press #.

To watch the meeting, please visit:

[Compliance and Audit Committee Link](#)

Please note that the livestream is for **meeting viewing only** and there is a slight delay; to provide public comment, please use the phone number listed above.

NOTE: In the event that there are technical problems or disruptions that prevent remote public participation, the Chair has the discretion to continue the meeting without remote public participation options, provided that no Board member is participating in the meeting via teleconference.

A copy of the agenda for the Regular Meeting will be posted and distributed at least seventy-two (72) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at **(650) 988-3218** prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

AGENDA ITEM	PRESENTED BY	ACTION	ESTIMATED TIMES
1. CALL TO ORDER/ROLL CALL	Lica Hartman, Chair		5:00 pm
2. CONSIDER APPROVAL FOR AB 2449 REQUESTS	Lica Hartman, Chair	Possible Motion	5:00 pm
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Lica Hartman, Chair	Information	5:00 pm
4. PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons to address the Board on any matter within the subject matter jurisdiction of the Board that is not on this agenda. Speakers are limited to three (3) minutes each.</i> b. Written Public Comments <i>Comments may be submitted by mail to the El Camino Hospital Board Quality Committee at 2500 Grant Avenue, Mountain View, CA 94040. Written comments will be distributed to the Board as quickly as possible. Please note it may take up to 24 hours for documents to be posted on the agenda.</i>	Lica Hartman, Chair	Information	5:00 pm
5. CONSENT CALENDAR ITEMS <i>Any Committee Member may pull an item for discussion before a motion is made.</i> a. Approve Minutes of the Open Session of the CAC meetings (2/26/2025) b. Receive FY 25 Committee Pacing Plan c. Receive FY 25 Committee Goals d. Reviewed Revised CAC Charter	Lica Hartman, Chair	Motion Required	5:00 – 5:05
6. REVIEW PROPOSED FY 2026 MEETING DATES AND COMMITTEE GOALS	Lica Hartman, Chair	Possible Motion Required	5:05 – 5:15

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7. RECESS TO CLOSED SESSION	Lica Hartman, Chair	Motion Required	5:15 – 5:15
8. INTERNAL AUDIT REPORTS a) HR Process Review <i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i>	Alex Robison, Protiviti Theresa Fuentes, Chief Legal Officer	Discussion	5:15 – 5:30
9. REVIEW INTERNAL AUDIT RISK ASSESSMENT AND PROPOSED FY 2026 INTERNAL AUDIT WORK PLAN <i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i>	Alex Robison, Protiviti Theresa Fuentes, Chief Legal Officer	Motion Required	5:30 – 5:40
10. ENTERPRISE RISK MANAGEMENT REPORT <i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i>	Tracey Lewis Taylor, COO Theresa Fuentes, Chief Legal Officer	Discussion	5:40 – 6:00
11. RECEIVE COMPLIANCE PROGRAM REPORTS a) KPI Scorecard and Trends b) Activity Logs February – March 2025 c) Internal Audit Work Plan FY 2025 d) Internal Audit Follow-Up Table <i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i>	Diane Wigglesworth, VP of Compliance Theresa Fuentes, Chief Legal Officer	Discussion	6:00– 6:10
12. APPROVE MINUTES OF THE CLOSED SESSION OF THE COMPLIANCE & AUDIT COMMITTEE -Minutes of the Closed Session of the CAC Meeting (2/6/25) <i>Gov't Code Section 54957.2 for closed session minutes.</i>	Lica Hartman, Chair	Motion Required	6:10 – 6:10
13. EXECUTIVE SESSION <i>Gov't Code Section 54957(b) for discussion and report on personnel performance matters Senior Management</i>	Lica Hartman, Chair	Discussion	6:10 – 6:15
14. RECONVENE TO OPEN SESSION	Lica Hartman, Chair	Motion Required	6:15 – 6:15
15. CLOSED SESSION REPORT OUT To report any required disclosures regarding permissible actions taken during Closed Session.	Lica Hartman, Chair	Information	6:15 – 6:15
16. ADJOURNMENT	Lica Hartman, Chair	Motion Required	6:15 pm

Upcoming Meetings: 6/25/25