

AGENDA

Governance Committee Meeting of the El Camino Hospital Board

Tuesday, March 29, 2016 **5:30 p.m.**

El Camino Hospital

Conference Room A, Ground Level

2500 Grant Road, Mountain View, California

Christina Lai will be participating via teleconference from the following address:

Taiwan, ROC, Taipei City, Dazhi, Ming Shui Lu Lane #8

Peter Moran will be participating via teleconference from the following address:

110 Sioux Lane, Los Altos, CA 94022

MISSION: To advise and assist the El Camino Hospital (ECH) Board of Directors (“Board”) in matters related to governance, board development, board effectiveness, and board composition, i.e., the nomination and appointment/reappointment process. The Governance Committee ensures the Board and Committees are functioning at the highest level of governance standards.

AGENDA ITEM	PRESENTED BY		
1. CALL TO ORDER	Peter C. Fung, MD, Chair		5:30 – 5:31 p.m.
2. ROLL CALL	Peter C. Fung, MD, Chair		5:31 – 5:32
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter C. Fung, MD, Chair		5:32 – 5:33
4. PUBLIC COMMUNICATION	Peter C. Fung, MD, Chair		5:33 – 5:36
5. CONSENT CALENDAR ITEMS: Any Committee Member may remove an item for discussion before a motion is made.	Peter C. Fung, MD, Chair	<i>public comment</i>	Motion Required 5:36 – 5:37
Approval: a. Minutes of Governance Committee Meeting, Open Session (11/3/15) b. Proposed FY17 GC Meeting Dates			
Information: c. Report on Board and Committee Recruitment			
6. ADJOURN TO CLOSED SESSION	Peter C. Fung, MD, Chair		5:37
7. CONSENT CALENDAR ITEMS: Any Committee Member may remove an item for discussion before a motion is made.	Peter C. Fung, MD, Chair	<i>public comment</i>	Motion Required 5:37 – 5:38
a. Minutes of Governance Committee Meeting, Closed Session (11/3/15)			
8. Health and Safety Code Section 32106(b) for a report involving health care facility trade secret. a. Annual Board and Committee Self-Assessment Results	Joann McNutt, Nygren Consulting LLC	<i>public comment</i>	Discussion 5:38 – 6:03

A copy of the agenda for the Regular Committee Meeting will be posted and distributed at least seventy-two (72) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at 650-988-7504 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

AGENDA ITEM	PRESENTED BY		
9. Adjourn to Open Session	Peter C. Fung, MD, Chair		6:03 – 6:04
10. RECONVENE OPEN SESSION/REPORT OUT	Peter C. Fung, MD, Chair		6:04 – 6:05
To report any required disclosures regarding permissible actions taken during Closed Session.			
11. REPORT ON BOARD ACTIONS	Peter C. Fung, MD, Chair		Information 6:05 – 6:10
12. REPORT ON BOARD PROCESSES ASSESSMENT WORK	Cindy Murphy, Board Liaison		Discussion 6:10 – 6:20
13. REVIEW OF EL CAMINO HOSPITAL NON-DISTRICT BOARD MEMBER ELECTION PROCESS a. Non-District Board Member Election Process Timeline b. ECH Board Competency Matrix c. ECH Board Member Re-Election Report Survey d. Non-District Board Member Position Specification and Job Description	Peter C. Fung, MD, Chair		Possible Motion 6:20 – 6:40
14. PROMOTE ENHANCED AND SUSTAINED COMPETENCY BASED EFFECTIVE GOVERNANCE	Dave Reeder, Committee Member		Discussion 6:40 – 7:05
15. REVIEW OF GOVERNANCE COMMITTEE CHARTER	Peter C. Fung, MD, Chair	<i>public comment</i>	Possible Motion 7:05 – 7:10
16. PROPOSED FY17 GOVERNANCE COMMITTEE GOALS	Peter C. Fung, MD, Chair	<i>public comment</i>	Possible Motion 7:10 – 7:20
17. PACING PLAN	Peter C. Fung, MD, Chair	<i>public comment</i>	Discussion 7:20 – 7:24
18. ROUND TABLE DISCUSSION	Peter C. Fung, MD, Chair		Discussion 7:24 – 7:29
19. ADJOURNMENT	Peter C. Fung, MD, Chair		7:30 p.m.

Upcoming Governance Committee Meetings in FY16:

- May 24, 2016