

**Minutes of the Open Session of the
Corporate Compliance/Privacy and Internal Audit Committee
Thursday, May 19, 2016
El Camino Hospital, 2500 Grant Road, Mountain View, CA 94040
Conference Room E**

Members Present

John Zoglin, Chair (via teleconference)
Sharon Anolik Shakked, Vice Chair
Christine Sublett
Jeffrey Davis, MD

Members Absent

None

Others Present

Tomi Ryba
Mary Rotunno
Diane Wigglesworth
Joann McNutt
(arrived at 5:25pm)

Agenda Item	Comments/Discussion	Approvals/Action
<p>1. CALL TO ORDER/ROLL CALL</p>	<p>The Open Session meeting of the Corporate Compliance/Privacy and Internal Audit (“CCPIA”) Committee of El Camino Hospital (the “Committee”) was called to order at 5:02 pm by Ms. Anolik Shakked. A silent roll call was taken. Chair Zoglin joined the meeting by web conference; all Committee members were present.</p>	
<p>2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</p>	<p>Vice Chair Anolik Shakked asked if any Committee members may have a conflict of interest on any of the items on the agenda. No conflicts were noted.</p>	
<p>3. PUBLIC COMMUNICATION</p>	<p>None.</p>	
<p>4. COMMITTEE RECRUITMENT</p>	<p>Diane Wigglesworth, Compliance/Privacy Officer, reported that to fill the two vacancies on the Committee, staff advertised to candidates through leadership, in local print media and on LinkedIn. Staff received three resumes, but only one candidate may meet the criteria requested by the Committee (with a healthcare background).</p> <p>The Committee discussed whether or not to pursue formal recruitment and how many members to recruit. Discussions highlighted that the Committee is looking for skills in ERM and financial audits.</p> <p>Tomi Ryba, Chief Executive Officer, noted that Jeff Hodge is a recruiter the Hospital has retained previously for similar searches. Ms. Ryba will provide a cost estimate to Chair Zoglin, who will confirm the cost with Chair Cohen.</p> <p>Motion: To appoint Committee members Sharon Anolik Shakked and Christine Sublett to an Ad Hoc Committee for the purpose of recruiting 1-2 Committee members.</p> <p>Movant: Sublett</p>	<p><i>Motion passed to form ad hoc committee; Recruiter to be engaged</i></p>

