



**Minutes of the Open Session of the
Regular Meeting of the El Camino Hospital Board
Wednesday, February 10, 2016
El Camino Hospital, 2500 Grant Road, Mountain View California
Conference Rooms E, F & G**

Board Members Present

Lanhee Chen (joined at 5:32 pm)
Dennis Chiu
Neal Cohen
Peter Fung, MD
Julia Miller
David Reeder
Tomi Ryba
John Zoglin

Board Members Absent

Jeffrey Davis, MD

Members Excused

None

Agenda Item	Comments/Discussion	Approvals/Action
1. CALL TO ORDER/ROLL CALL	The Open Session meeting of the Board of Directors of El Camino Hospital (the "Board") was called to order at 5:30 p.m. by Chair Cohen. A silent roll call was taken. Directors Davis and Chen were absent. Director Chen arrived at 5:32 pm.	
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Director Cohen asked if any Board members may have a conflict of interest on any of the items on the agenda. No conflicts were noted.	
3. BOARD RECOGNITION	<p>Motion: To Approve Resolution 2016-01 Movant: Zoglin Second: Miller Ayes: Cohen, Chiu Fung, Miller, Reeder, Ryba, Zoglin Noes: None Abstentions: None Absent: Davis, Chen Recused: None</p> <p>Director Miller and Director Zoglin presented Resolution 2016-01 to Wes Alles, PhD for his commitment to the El Camino Hospital and El Camino Healthcare District and his longstanding service on the District Board, the Hospital Board, the Corporate Compliance, Privacy and Internal Audit Committee, and the Community Benefit Advisory Council.</p>	<i>Resolution 2016-01 approved</i>
4. PUBLIC COMMUNICATION	None.	
5. ADJOURN TO CLOSED SESSION	Motion: To adjourn to closed session at 5:37pm pursuant to <i>Gov't Code Section 54957.2</i> for approval of	

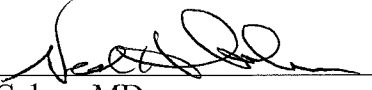
	<p>the Minutes of the Closed Session Hospital Board Meeting (1-13-16); pursuant to <i>Health and Safety Code Section 32155</i> for deliberations concerning reports on Medical Staff quality assurance matters: Medical Staff Report; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Community Based Care; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Physician Strategy Update; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Marketing Assessment; pursuant to <i>Health and Safety Code Section 32155</i> for deliberations concerning reports on Medical Staff quality assurance matters: Organizational Clinical Risks; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret, <i>Health and Safety Code Section 32155</i> for report of medical staff quality assurance committee, and <i>Gov't Code Section 54957</i> for report and discussion on personnel matters: CEO Report; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Pacing Plan; and pursuant to <i>Govt. Code Section 54957</i> for discussion and report on personnel performance matters: Executive Session.</p> <p>Movant: Fung Second: Reeder Ayes: Chen, Chiu, Cohen, Fung, Miller, Reeder, Ryba, Zoglin Noes: None Abstentions: None Absent: Davis Recused: None</p>	
<p>6. AGENDA ITEM 16 - RECONVENE OPEN SESSION</p>	<p>Open Session was reconvened at 7:50 pm. Directors Chen, Davis and Ryba were absent when the meeting reconvened.</p> <p>During the closed session, the Board approved the Closed Session Minutes of the Regular Meeting of the Hospital Board of January 13, 2016 by a vote of 8 Board members in favor (Cohen, Chen, Chiu, Fung, Miller, Reeder, Ryba, Zoglin) and one absent (Davis); and the Medical Staff Report dated January 31, 2016, by a vote of 7 Board members in favor (Cohen, Chen, Chiu, Fung, Miller, Reeder, Zoglin) and two absent (Ryba and Davis).</p>	

<p>7. AGENDA ITEM 17 – CONSENT CALENDAR</p>	<p>Director Cohen asked if any member of the Board or the public wished to remove an item from the consent calendar. No items were removed.</p> <p>Motion: To approve the consent calendar: Minutes of the Open Session of the Hospital Board Meeting of January 13, 2016, Fiscal Year 17 Hospital Board Meeting Dates, The following policies: PTO – Rehab Services; Certified, Licensed and Registered Employees; Solicitation and Distribution; Discrimination in Employment; Employee Grievance Procedure; Employee Records; Employment Procedures; Rest and Meal Breaks; Lactation Accommodations; Time away from Work; Internal Transfer; Resignation – Separation of Employment; Management Organization; Hospital Volunteers; Outside Labor Personnel; Employee Assistance Fund; and Physician Recruitment Program Policy; and the Medical Staff Report.</p> <p>Movant: Chiu Second: Fung Ayes: Chiu, Fung, Cohen, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: Davis, Chen, Ryba Recused: None</p>	<p><i>Consent Calendar Approved</i></p>
<p>8. AGENDA ITEM 18 – QUALITY COMMITTEE REPORT</p>	<p>Director Reeder, Quality Committee Chair, reported that the Committee is monitoring red and orange alerts and ensuring that corrective action plans are sustained. He also reported that patient falls worsened but are improving, and that “near-miss” medication errors are a major concern. He noted that a staff medication safety committee is meeting regularly to delve into this area and the Committee receives regular reports on this topic.</p> <p>Director Reeder also reported that at the next meeting the Committee will discuss timing of the Patient and Family Centered Care initiative that has been under discussion for some time, but delayed due to iCare implementation. He expressed concern that the organization may not have the bandwidth to undertake the project at this time due to other organizational priorities, including stabilization of the iCare project. He will bring back a report to the Board in March.</p>	

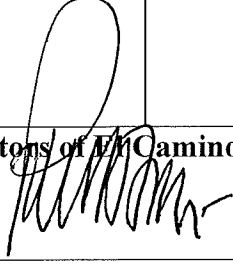
<p>9. AGENDA ITEM 19 – ICARE AD HOC COMMITTEE REPORT</p>	<p>Director Reeder, iCare Ad Hoc Committee Chair, reported that there is still some physician frustration with workflow issues and Michael West, MD, has been brought on as interim Chief Medical Information Officer to help the Medical Staff address these issues. He also reported that there has been a lot of progress on revenue recognition. 92% of “tickets” have been closed and the remaining are primarily for optimization with a few low severity “break fixes.” Optimization will begin to be addressed when stabilization is reached. More training is being scheduled for both physicians and staff. He commented that the project is progressing as expected.</p>	
<p>10. AGENDA ITEM 20 – Community BASED CARE</p>	<p>Richard Katzman, Chief Strategy Officer, presented a proposal for development of 3 urgent care centers over the next 2-3 years with locations to be determined. Each of the centers will require start-up funds of approximately \$1.5 million. He explained that the centers will be structured under the California Health and Safety Code Section 1206(g) which allows flexibility to engage physicians in a combined venture with California Emergency Physicians. Mr. Katzman explained that at least part of the reason to develop these centers will be to benefit the residents of the El Camino Healthcare District, but that no District tax revenues will be used to develop or support them. All funding will come from hospital operations.</p> <p>Motion: To approve funding not to exceed \$4.5 million to open three urgent care centers by the end of FY17, with each center to be opened as soon as location can be determined and staffing and operating infrastructure are in place.</p> <p>Movant: Cohen Second: Miller Ayes: Cohen, Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: Davis, Chen, Ryba Recused: None</p>	<p><i>Community Based Care funding approved</i></p>
<p>11. AGENDA ITEM 21 – INFORMATIONAL ITEMS</p>	<p>There were no questions posed about the Informational Items.</p>	
<p>12. AGENDA ITEM 22 – BOARD COMMENTS</p>	<p>None.</p>	
<p>13. AGENDA ITEM 23 – ADJOURNMENT</p>	<p>Motion: To adjourn at 8:03 pm. Movant: Miller Second: Fung Ayes: Cohen, Chiu, Fung, Miller, Reeder, Zoglin Noes: None</p>	<p><i>Meeting adjourned at 8:03p.m.</i></p>

	Abstentions: None Absent: Davis, Chen, Ryba Recused: None	
--	--	--

Attest as to the approval of the foregoing minutes by the Board of Directors of ECH Camino Hospital:



Neal Cohen, MD
Chair, ECH Board



Peter C. Fung, MD
ECH Board Secretary

Prepared by: Cindy Murphy, Board Liaison