

**Minutes of the Open Session of the  
 Regular Meeting of the El Camino Hospital Board of Directors  
 Wednesday, April 13, 2016  
 El Camino Hospital, 2500 Grant Road, Mountain View California  
 Conference Rooms E, F & G**

**Board Members Present**

Lanhee Chen  
 Dennis Chiu  
 Neal Cohen, MD  
 Jeffrey Davis, MD  
 Peter Fung, MD  
 Julia Miller  
 David Reeder  
 Tomi Ryba  
 John Zoglin

**Board Members Absent**

None

**Members Excused**

None

<b>Agenda Item</b>	<b>Comments/Discussion</b>	<b>Approvals/Action</b>
<b>1. CALL TO ORDER/ROLL CALL</b>	The Open Session meeting of the Board of Directors of El Camino Hospital (the "Board") was called to order at 6:45 pm by Chair Cohen. A silent roll call was taken.	
<b>2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Director Cohen asked if any Board members may have a conflict of interest on any of the items on the agenda. No conflicts were noted.	
<b>3. BOARD RECOGNITION</b>	Consideration of Resolution 2016-05 was deferred until the May 11, 2016 Regular Board meeting.	<b><i>Resolution 2016-05 deferred</i></b>
<b>4. FINANCIALS PERIOD 8 FY 16 YTD</b>	<p>Iftikhar Hussain, Chief Financial Officer, reported that ECH is behind plan on operating margin by \$5 million. Expenses are higher than budgeted because of various factors including lower volumes, one-time costs like EPIC Go-Live, and not attaining planned efficiencies. He also reported that non-operating investments went down in February, but went back up in March, and the hospital's cash position and out-patient business remain strong. Productivity remains above target levels since the EPIC Go-Live.</p> <p>He also provided an update on development of the FY17 Budget. Currently, there is an assumption of a 5% increase in charges, which may change. Due to low volume, full recovery of ECH's budget is not expected, but moderate growth is projected for next year. Long-term forecast plans include \$8.8 million in costs savings</p>	<b><i>Period 8 FY16 Financials approved</i></b>

	<p>and initiatives to improve operating margins.</p> <p>In response to the Directors' questions, Director Ryba reported that OB cases have declined because care has been distributed more broadly across the region, with patients receiving care closer to where they live. She is actively discussing this issue with independent physicians and PAMF colleagues to learn how we can increase OB volume.</p> <p>In response to Board members' questions, Mr. Hussain reported that while there was not enough budgeted for EPIC Go-Live operating expenses, ECH is under budget on the capital side, with \$4.5-5 million in contingency that has not been used.</p> <p><b>Motion:</b> To approve the Period 8 FY16 Financials.</p> <p><b>Movant:</b> Miller  <b>Second:</b> Fung  <b>Ayes:</b> Chen, Chiu, Cohen, Davis, Fung, Miller, Reeder, Ryba, Zoglin  <b>Noes:</b> None.  <b>Abstentions:</b> None.  <b>Absent:</b> None.  <b>Recused:</b> None.</p>	
<p><b>5. QUALITY COMMITTEE REPORT</b></p>	<p>Dave Reeder, Chair of the Quality Committee, reported that generally, quality metrics are very good: the inpatient fall rate has fluctuated, but is on target; medication errors have decreased, continuing to meet goals; surgical site infections have been lower than plan for the last two months. To address the delay in obtaining data on surgical site infections, Director Reeder reported that per California law, a 90-day surveillance period is required for certain types of surgeries. In regards to the planned patient and family-centered care project, the Committee is continuing discussions and formalizing the timeline for stakeholder conversations, priority building, and roadmap development for FY17.</p>	
<p><b>6. GOVERNANCE COMMITTEE REPORT</b></p>	<p>Peter Fung, MD, Chair of the Governance Committee, reported a significant improvement in Governance Committee processes, with collaborative attitudes, open discussions, and engagement. He noted that the Committee is prioritizing discussions, and suggests meeting every two months instead of quarterly.</p> <p>He further reported that the Committee reviewed the election processes for Hospital Board members per the</p>	<p><i>Revised election process recommended for approval</i></p>

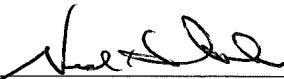
	<p>District Board’s request. The Committee’s proposed changes address the Ad Hoc Committee chair appointment and tightened timing of re-election and recruitment of new members.</p> <p><b>Motion:</b> To recommend that the District Board approve the Revised Process for Re-Election and Election of Non-District Board Members to the El Camino Hospital Board of Directors.</p> <p><b>Movant:</b> Fung  <b>Second:</b> Cohen  <b>Ayes:</b> Chen, Chiu, Cohen, Davis, Fung, Miller, Reeder, Ryba, Zoglin  <b>Noes:</b> None.  <b>Abstentions:</b> None.  <b>Absent:</b> None.  <b>Recused:</b> None.</p>	
<p><b>7. PUBLIC COMMUNICATION</b></p>	<p>Mrs. Sarah Gentile and Mr. Brian Gentile and several other community members relayed their personal and family experiences with the absence of access to dedicated inpatient adolescent psychiatric beds in Santa Clara County. They asked for the Board’s support of a proposed partnership between ECH, Kaiser, and Lucille Packard to provide youth and adolescent mental health inpatient care and partial hospitalization services. They thanked the Board for the support ECH has already provided for youth behavioral health, as well as the Santa Clara County Board of Supervisors for recognizing the need for an acute care facility for adolescents in Santa Clara County.</p> <p>Mr. Geoffrey Mangers spoke about his concerns regarding admissions processes and paperwork.</p>	
<p><b>8. ADJOURN TO CLOSED SESSION</b></p>	<p><b>Motion:</b> To adjourn to closed session at 7:25 pm pursuant to <i>Gov’t Code Section 54957.2</i> for approval of the Minutes of the Closed Sessions of the Hospital Board Meetings (March 9, 2016 and March 23, 2016), Minutes of the Closed Sessions of the Executive Compensation Committee Meetings (November 17, 2015 and January 20, 2016); pursuant to <i>Gov’t Code Section 54956.9(d)(2)</i> for deliberations concerning conference with legal counsel – pending or threatened litigation: Semi-Annual Physician Contract Report; pursuant to <i>Health and Safety Code Section 32155</i> for deliberations concerning report on Medical Staff quality assurance matters: Medical Staff Report; pursuant to</p>	

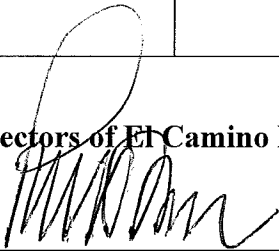
	<p><i>Health and Safety Code Section 32155</i> for deliberations concerning a report on Medical Staff quality assurance matters: Organizational Clinical Risks; pursuant to <i>Gov't Code Section 54957.6</i> for a conference with labor negotiator Kathryn Fisk: Labor Relations Update; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Finance Committee Report; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: FY17 Budget Assumptions and Strategic Priorities; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Marketing Update; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Biennial Advisory Committee Self-Assessment; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Annual Board Self-Assessment; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret, <i>Health and Safety Code Section 32155</i> for a report of Medical Staff quality assurance committee, and <i>Gov 't Code Section 54957</i> for report and discussion on personnel matters: CEO Report; pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report involving health care facility trade secret: Pacing Plan; and pursuant to <i>Govt. Code Section 54957</i> for discussion and report on personnel performance matters: Executive Session.</p> <p><b>Movant:</b> Chiu  <b>Second:</b> Miller  <b>Ayes:</b> Chen, Chiu, Cohen, Davis, Fung, Miller, Reeder, Ryba, Zoglin  <b>Noes:</b> None.  <b>Abstentions:</b> None.  <b>Absent:</b> None.  <b>Recused:</b> None.</p>	
<p><b>9. AGENDA ITEM 20 - RECONVENE OPEN SESSION</b></p>	<p>Open Session was reconvened at 10:20 pm.</p> <p>During the closed session, the Board approved the Minutes of the Closed Sessions of the Hospital Board Meetings from March 9, 2016 and March 23, 2016, the Minutes of the Executive Compensation Committee Meetings from November 17, 2015 and January 20, 2016, and the Medical Staff Report by a vote in favor of all members present (Directors Chen, Cohen, Chiu, Davis, Fung, Miller, Reeder, Ryba, and Zoglin). The Board also approved the Semi-Annual Physicians Report</p>	

	by a vote of eight board members in favor (Chen, Cohen, Chiu, Davis, Miller, Reeder, Ryba, and Zoglin). Director Fung recused himself.	
<b>10. AGENDA ITEM 21 - PUBLIC COMMUNICATION</b>	None.	
<b>11. AGENDA ITEM 22 – CONSENT CALENDAR</b>	<p>Director Cohen asked if any member of the Board or the public wished to remove an item from the consent calendar. No items were removed.</p> <p><b>Motion:</b> To approve the consent calendar: Minutes of the Open Session of the Hospital Board Meetings of March 9, 2016 and March 23, 2016; Minutes of the Executive Compensation Committee Meetings of November 17, 2015 and January 20, 2016; the following policies: Meal and Rest Break and Provisional Period Policy; the following physician contracts: Medical Director Renewal for Cancer Center Program, Interventional Pulmonology Fellowship Consulting Agreement, Medical Director Renewal for NICU (Mountain View), Medical Director Renewal for Cardiac Catheterization Laboratory &amp; Chest Pain Center (Mountain View); Purchase Approval of Hospital Drive Building 15; Mountain View Facilities Project Funding Requests; Los Gatos Facilities Upgrades Funding Requests; and the Medical Staff Report.</p> <p><b>Movant:</b> Zoglin  <b>Second:</b> Davis  <b>Ayes:</b> Chen, Chiu, Cohen, Davis, Fung, Miller, Reeder, Ryba, Zoglin  <b>Noes:</b> None.  <b>Abstentions:</b> None.  <b>Absent:</b> None.  <b>Recused:</b> None.</p>	<i>Consent Calendar approved</i>
<b>12. AGENDA ITEM 23 – INFORMATIONAL ITEMS</b>	None.	
<b>12 AGENDA ITEM 24 – BOARD COMMENTS</b>	<p>Director Ryba asked the Board to complete the approved survey, evaluating Board meeting processes and efficiency and to direct any comments on the survey to Cindy Murphy, Board Liaison.</p> <p>Director Chiu congratulated Director Miller, who was named by the Silicon Valley Business Journal to its 2016 Women of Influence list.</p> <p>Director Miller described the Auxiliary’s display of items made for patients and invited the Board to view</p>	

	<p>the display in the lobby. Director Reeder attended the Heart Forum, and complimented the great work being done at ECH for heart and vascular disease. He also recognized the South Asian Heart Center's Gala and screenings. The ECH Foundation's Sapphire Soiree will be May 21, 2016 at the Menlo Circus Club. Director Fung congratulated Director Chiu for his nomination and selection as the Association of California Healthcare Districts' Trustee of the Year.</p>	
<b>13. AGENDA ITEM 21 – ADJOURNMENT</b>	<p><b>Motion:</b> To adjourn at 10:29 pm.</p> <p><b>Movant:</b> Ryba <b>Second:</b> Miller <b>Ayes:</b> Chen, Chiu, Cohen, Davis, Fung, Miller, Reeder, Ryba, Zoglin <b>Noes:</b> None. <b>Abstentions:</b> None. <b>Absent:</b> None. <b>Recused:</b> None.</p>	<p><i>Meeting adjourned at 10:29 pm.</i></p>

**Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Hospital:**

  
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Neal Cohen, MD  
Chair, ECH Board

  
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Peter C. Fung, MD  
ECH Board Secretary

Prepared by: Cindy Murphy, Board Liaison