

**Minutes of the Open Session of the
 Quality, Patient Care and Patient Experience Committee Meeting of the
 El Camino Hospital Board
 Monday, February 1st, 2016**

**El Camino Hospital, Conference Rooms A&B
 2500 Grant Road, Mountain View, California**

**Katherine Anderson participated via teleconference from the following address:
 Alpha Motoazabu 3-8-48, Motoazabu, Minatu-ku, Tokyo**

**Jeffrey Davis, MD will be participated via teleconference from the following address:
 Diamante' Beachfront, Cabo San Lucas, Mexico**

Members Present

Dave Reeder; Peter Fung, MD;
 Diana Russell, RN; RN; Nancy
 Carragee, Mikele Bunce, Wendy Ron,
 Lisa Freeman, Katie Anderson (via
 teleconference), Jeffrey Davis, MD;
 (via teleconference).

Members Absent

Melora Simon, Alex Tsao

Members Excused

Robert Pinsker, MD

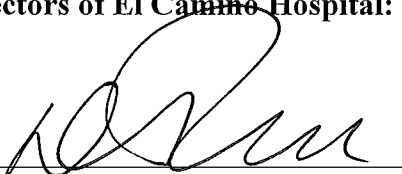
A quorum was present at the El Camino Hospital Quality, Patient Care and Patient Experience Committee on the 1st day, February, 2016 meeting.

Agenda Item	Comments/Discussion	Approvals/Action
1. CALL TO ORDER	The meeting of the Quality, Patient Care and Patient Experience Committee of El Camino Hospital (the "Committee") was called to order by Committee Chair Dave Reeder at 5:37p.m.	<i>None</i>
2. ROLL CALL	Chair Reeder asked Stephanie Iljin to take a silent roll call.	<i>None</i>
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Reeder asked if any Committee member or anyone in the audience believes that a Committee member may have a conflict of interest on any of the items on the agenda. No conflict of interest was reported.	<i>None</i>
4. CONSENT CALENDAR ITEMS	Chair Reeder asked if any Committee member wished to remove any items from the consent calendar for discussion. None were noted. <u>Motion:</u> To approve the consent calendar (Open Minutes of the December 7 th , 2015 Meeting). <u>Movant:</u> Freeman <u>Second:</u> Russell <u>Ayes:</u> Anderson, Davis, Russell, Freeman, Bunce, Fung, Reeder, Carragee, and Ron. <u>Noes:</u> None <u>Abstentions:</u> None <u>Absent:</u> Simon, Tsao	<i>The Open Minutes of the December 7th, 2015 Meeting were approved.</i>

Agenda Item	Comments/Discussion	Approvals/Action
	<p><u>Excused:</u> Pinsker <u>Recused:</u> None</p>	
<p>5. REPORT ON BOARD ACTIONS</p>	<p>Chair Reeder reported on the recent purchase of the West Valley, South San Jose property in anticipation of launching a new Hospital, and the phasing out of the Rotocare Clinic. Chair Reeder also explained that due to the efforts involved with the Joint Commission Survey that agenda items Patient and Family Centered Care and Top Risk Case Review will be agendized at the next meeting on February 29th, 2016.</p>	<p><i>None</i></p>
<p>6. FY 16 EXCEPTION REPORT</p>	<p>Dr. Pifer, Chief Medical Officer, reviewed the exception report and noted the continued concern regarding the upward trend in Medication Errors. Dr. Pifer submitted the Weekly Medication Safety minutes to reflect the current action plans in place to address this trend. Dr. Pifer expressed gratitude to Cheryl Reinking, our Chief Nursing Officer and her team for their efforts in fall reduction; as a result there is a trend down in falls. Additionally specimen labeling and surgical site infections continue to stay down. In the midst of iCare, budget, and organizational goals, management's primary focus and aim continues to be Medication Safety. Dr. Pifer asked the Committee for feedback and discussion ensued.</p>	<p><i>None</i></p>
<p>7. ICARE UPDATE</p>	<p>Mick Zdeblick, Chief Operating Officer, gave a brief overview of the iCare Implementation and current post go-live metrics. Mr. Zdeblick reported the iCare system is stable and performing as expected. The focus now is the optimization of system and design. Mr. Zdeblick gave an overview of post go live governance, current taskforces, Epic's post go live visit & assessment, common themes and challenges, as well as new focused efforts. The Committee gave feedback for streamlining workflows and continued training opportunities.</p>	<p><i>None</i></p>
<p>8. PUBLIC COMMUNICATION</p>	<p>None</p>	<p><i>None</i></p>
<p>9. ADJOURN TO CLOSED SESSION</p>	<p><u>Motion:</u> To adjourn to closed session at 6:35p.m. <u>Movant:</u> Freeman <u>Second:</u> Carragee <u>Ayes:</u> Anderson, Davis, Russell, Freeman, Bunce, Fung, Reeder, Carragee, and Ron. <u>Noes:</u> None</p>	<p><i>A motion to adjourn to closed session at 6:35 p.m. was approved.</i></p>

Agenda Item	Comments/Discussion	Approvals/Action
	<p><u>Abstentions:</u> None <u>Absent:</u> Simon, Tsao <u>Excused:</u> Pinsker <u>Recused:</u> None</p>	
<p>10. AGENDA ITEM 14 RECONVENE OPEN SESSION/ REPORT OUT</p>	<p><i>Agenda Items 10 – 13 were reported in closed session.</i></p>	<p><i>None</i></p>
<p>11. AGENDA ITEM 15 ADJOURNMENT</p>	<p>There being no further business to come before the Committee, the meeting was adjourned at 7:11p.m.</p>	<p><i>None</i></p>

Attest as to the approval of the Foregoing minutes by the Quality Committee and by the Board of Directors of El Camino Hospital:



Dave Reeder
Patient Experience Committee