

Minutes of the Open Session of the
Quality, Patient Care and Patient Experience Committee Meeting of the
El Camino Hospital Board
Wednesday, June 1st, 2016
El Camino Hospital, Conference Rooms A&B
2500 Grant Road, Mountain View, California

Members Present

Dave Reeder; Jeffrey Davis, MD;
 Diana Russell, RN; Mikele Bunce,
 Nancy Carragee, Melora Simon, and
 Alex Tsao.

Members Absent

Peter Fung, MD; Katie Anderson,
 Lisa Freeman, and Wendy Ron.

Members Excused

Robert Pinsker, MD

A quorum was present at the El Camino Hospital Quality, Patient Care, and Patient Experience Committee on the 1st day of June, 2016 meeting.

Agenda Item	Comments/Discussion	Approvals/Action
1. CALL TO ORDER	The meeting of the Quality, Patient Care, and Patient Experience Committee of El Camino Hospital (the "Committee") was called to order by Committee Chair Dave Reeder at 5:39 p.m.	<i>None</i>
2. ROLL CALL	Chair Reeder asked Stephanie Iljin to take a silent roll call.	<i>None</i>
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Reeder asked if any Committee member or anyone in the audience believes that a Committee member may have a conflict of interest on any of the items on the agenda. No conflict of interest was reported.	<i>None</i>
4. CONSENT CALENDAR ITEMS	<p>Chair Reeder asked if any Committee member wished to remove any items from the consent calendar for discussion. None were noted.</p> <p><u>Motion:</u> To approve the consent calendar (Open Minutes of the May 2, 2016 meeting were approved).</p> <p><u>Movant:</u> Simon</p> <p><u>Second:</u> Davis</p> <p><u>Ayes:</u> Davis, Russell, Bunce, Reeder, Carragee, and Simon.</p> <p><u>Noes:</u> None</p> <p><u>Abstentions:</u> None</p> <p><u>Absent:</u> Fung, Anderson, Freeman, and Ron.</p> <p><u>Excused:</u> Pinsker</p> <p><u>Recused:</u> None</p>	<i>The Open Minutes of the May 2nd, 2016 were approved.</i>
5. REPORT ON BOARD ACTIONS	Chair Reeder reported that the Board is currently focused on the Fiscal Year End Budget. He reported that while finances and investment returns are	<i>None</i>

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	<p>improving, we are still experiencing low volumes in Maternal Health. Other areas of focus are the New Construction Projects which include the Parking Structure, BHS, iMob, and Women's Hospital. He also announced that as of July 1, 2016, Dr. Rebecca Fazilat will become the Mountain View Chief of Staff and Dr. Augusto Bastidas will become the Mountain View Vice-Chief of Staff. He further reported that Lisa Freeman has accepted a new job and will no longer serve on the Quality Committee. Chair Reeder thanked her for her time and expertise while serving on the Committee.</p>	
<p>6. BOARD DISCUSSION OF QUALITY ITEMS</p>	<p>Chair Reeder reported that the Board had asked the Quality Committee to consider and recommend how much time the Board should spend on quality topics and what specific quality related topics the Board should focus on. Chair Reeder asked for feedback and discussion ensued.</p> <p>The committee discussed increasing the percentage of time that the Board spends on quality-related topics to 10%. A suggestion was made that a monthly guest be invited to the Board Meeting for 20 minutes (starting in August) to highlight achievements and gaps in care. The suggestions included service line leaders and committee champions in sepsis and transitions of care.</p> <p>*Further dialog requested at the August 1st, 2016 Meeting.</p>	<p><i>None</i></p>
<p>7. FY16 EXCEPTION REPORT</p>	<p>Dr. Shin presented the FY16 Exception Report to the Committee. He reported that seven metrics are stable, but highlighted that responsiveness of hospital staff remains below average. He noted that specimen labeling errors problem has been resolved and proposed replacing this metric with a new sepsis metric for the FY17 Exception Report. The Committee generally agreed with this recommendation.</p>	<p><i>None</i></p>
<p>8. DRAFT FY17 EXCEPTION REPORT</p>	<p>Joy Pao, MD, Senior Director of Clinical Quality and Patient Safety, presented a sample of major quality, safety, and risk measures across the hospital to the Committee for consideration for the FY17 Exception Report and asked for questions and feedback. The Committee briefly discussed ideas for metrics for the Exception Report.</p>	<p><i>None</i></p>

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	*The Committee requested that a Draft FY17 Exception Report, prepared by Dr. Pao, and more detailed discussion be agendized for August 1st, 2016 meeting.	
9. FY17 ORGANIZATIONAL GOALS	<p>Mick Zdeblick, Chief Operating Officer presented the FY17 Organizational Goals to the Committee further detailed in the packet. He reiterated the Committee's agreement from the May 13th meeting with the recommendation to the Board Option #2 - Pain Management Indicator as a Quality Component to the FY17 Organizational Goals. This would be in conjunction with maintaining current readmission rates and achieving length of stay reductions in Medicare patients.</p> <p>Chair Reeder asked the Committee for feedback and discussion ensued. The Committee discussed pain reassessment as a process measure and patient satisfaction scores of pain management as an outcome measure for a quality component of Patient Safety and iCare FY 17 Organizational Goals. They also proposed a countermeasure for pain to assure narcotic safety.</p>	<i>None</i>
10. PATIENT AND FAMILY ADVISORY COUNCIL UPDATE	<p>Cheryl Reinking, Chief Nursing Officer, introduced RJ Salas, Director of Patient Experience, to the Committee and asked that he further detail the update on the Patient and Family Advisory Council as submitted in the packet.</p> <p>Mr. Salas presented an update regarding the Patient and Family Advisory Council's (PFAC):</p> <ul style="list-style-type: none"> • Current Timeline • Efforts in Recruitment • Vision and Charter • Current PFAC Snapshot • Efforts in Increasing Patient and Family Involvement • and Increasing the Patient Voice <p>Mr. Salas asked the Committee for questions or feedback and discussion ensued.</p>	<i>None</i>
11. PUBLIC COMMUNICATION	None	<i>None</i>
12. ADJOURN TO CLOSED SESSION	<p><u>Motion:</u> To adjourn to closed session at 7:19 p.m. <u>Movant:</u> Carragee <u>Second:</u> Russell <u>Ayes:</u> Davis, Russell, Bunce, Reeder, Carragee, and</p>	<i>A motion to adjourn to closed session at 7:19 p.m. was approved.</i>

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	<p>Simon.</p> <p>Noes: None</p> <p>Abstentions: None</p> <p>Absent: Fung, Anderson, Freeman, and Ron.</p> <p>Excused: Pinsker</p> <p>Recused: None</p>	
<p>13. AGENDA ITEM 16 RECONVENE OPEN SESSION/ REPORT OUT</p>	<p><i>Agenda Items 13– 15 were reported in closed session.</i></p> <p>Chair Reeder reported that Closed minutes of the May 2, 2016 Quality Committee Meeting were approved. Chair Reeder also noted the upcoming Quality Committee Meeting dates.</p>	<p><i>None</i></p>
<p>14. AGENDA ITEM 17 ADJOURNMENT</p>	<p>There being no further business to come before the Committee, the meeting was adjourned at 7:21p.m.</p>	<p><i>None</i></p>

Attest as to the approval of the Foregoing minutes by the Quality Committee and by the Board of Directors of El Camino Hospital:



Dave Reeder
Chair, ECH Quality, Patient Care and
Patient Experience Committee

