

Minutes of the Open Session of the
Quality, Patient Care and Patient Experience Committee Meeting of the
El Camino Hospital Board
Wednesday, November 2nd, 2016
El Camino Hospital, Conference Rooms A&B
2500 Grant Road, Mountain View, California

Members Present

Dave Reeder; Robert Pinsker, MD;
 Diana Russell, RN; Mikele Bunce,
 Melora Simon, Alex Tsao,
 and Wendy Ron.

Members Absent

Peter Fung, MD;
 Nancy Carragee,
 and Katie Anderson.

Members Excused

None

A quorum was present at the El Camino Hospital Quality, Patient Care, and Patient Experience Committee on the 2nd day of November, 2016 meeting.

Agenda Item	Comments/Discussion	Approvals/Action
1. CALL TO ORDER	The meeting of the Quality, Patient Care, and Patient Experience Committee of El Camino Hospital (the "Committee") was called to order by Committee Chair Dave Reeder at 5:40p.m.	<i>None</i>
2. ROLL CALL	Chair Reeder asked Stephanie Iljin to take a silent roll call.	<i>None</i>
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Reeder asked if any Committee member or anyone in the audience believes that a Committee member may have a conflict of interest on any of the items on the agenda. No conflict of interest was reported.	<i>None</i>
4. CONSENT CALENDAR ITEMS	<p>Chair Reeder asked if any Committee member wished to remove any items from the consent calendar for discussion. None were noted.</p> <p><u>Motion:</u> To approve the consent calendar (Open Minutes of the October 3, 2016 meeting were approved).</p> <p><u>Movant:</u> Russell</p> <p><u>Second:</u> Tsao</p> <p><u>Ayes:</u> Reeder, Pinsker, Russell, Bunce, Ron, Simon, and Tsao.</p> <p><u>Noes:</u> None</p> <p><u>Abstentions:</u> None</p> <p><u>Absent:</u> Fung, Anderson, and Carragee.</p> <p><u>Excused:</u> None</p> <p><u>Recused:</u> None</p>	<i>The Open Minutes of the October 3, 2016 meeting were approved.</i>
5. REPORT ON BOARD ACTIONS	Chair Reeder briefly reviewed the Board Report as further detailed in the packet with the Committee and introduced the new interim CEO, Mr. Don Sibery. Mr. Sibery briefly introduced himself, reviewed his prior	<i>None</i>

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	background, and regarded Ms. Ryba in her very detailed and thorough handoff.	
6. QUALITY PROGRAM UPDATE: CANCER CENTER	<p>Dr. Shyamali Singhal, MD from the Cancer Center reviewed the Cancer Center Program with the Committee. Dr. Singhal reviewed the growth of the program over the past 9 years, demonstrated our program's favorable comparison to other community hospital cancer centers in terms of five-year survival for the most frequent cancers, and highlighted some of our state-of-the-art treatment modalities and unique cancer navigation, early detection and prevention offerings.</p> <p>Dr. Singhal asked for feedback and questions from the Committee and a brief discussion ensued.</p>	<i>None</i>
7. FY17 EXCEPTION REPORT	<p>Dr. Dan Shin, MD, Medical Director of Patient Safety and Quality Assurance presented the FY17 Exception Report to the Committee. He reported that seven metrics remain stable; the only exception being an upward trend in patient falls. Though our overall performance in falls exceeds national benchmarks, nursing administration is currently exploring additional modalities to mitigate this trend, including visual monitoring. Dr. Shin noted that there has been an improvement in Communications with Nurses.</p> <p>Dr. Shin asked for feedback from the Committee and discussion ensued.</p>	<i>None</i>
8. PATIENT AND FAMILY CENTERED CARE	Cheryl Reinking, Chief Nursing Officer introduced RJ Salas, Director of Patient Experience and announced that Mr. Salas would be leaving the Organization to pursue another opportunity. Mr. Salas reported that the Patient and Family Centered Care project is on track and will be maintained despite his departure, and that we are following up on the PlaneTree recommendations by conducting site visits to several health systems with outstanding patient experience. Mr. Salas detailed the handoff of responsibilities and roles to others going forward, and future Organizational needs.	
9. PUBLIC COMMUNICATION	None	<i>None</i>

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10. ADJOURN TO CLOSED SESSION	<p><u>Motion:</u> To adjourn to closed session at 6:55 p.m.</p> <p><u>Movant:</u> Russell</p> <p><u>Second:</u> Simon</p> <p><u>Ayes:</u> Reeder, Pinsker, Russell, Bunce, Ron, Simon, and Tsao.</p> <p><u>Noes:</u> None</p> <p><u>Abstentions:</u> None</p> <p><u>Absent:</u> Fung, Anderson, and Carragee.</p> <p><u>Excused:</u> None</p> <p><u>Recused:</u> None</p>	<i>A motion to adjourn to closed session at 6:55 p.m. was approved.</i>
11. AGENDA ITEM 15 RECONVENE OPEN SESSION/ REPORT OUT	<p><i>Agenda Items 11 – 14 were reported in closed session.</i></p> <p>Chair Reeder reported that Closed minutes of the October 3, 2016 Quality Committee Meeting were approved. Chair Reeder also noted the upcoming Quality Committee Meeting dates.</p>	<i>None</i>
12. AGENDA ITEM 26 ADJOURNMENT	There being no further business to come before the Committee, the meeting was adjourned at 7:30p.m.	<i>None</i>

Attest as to the approval of the Foregoing minutes by the Quality Committee and by the Board of Directors of El Camino Hospital:



Dave Reeder
Chair, ECH Quality, Patient Care and
Patient Experience Committee