

AGENDA
GOVERNANCE COMMITTEE MEETING
OF THE EL CAMINO HOSPITAL BOARD

Tuesday, August 1, 2017 – 5:30 pm

El Camino Hospital | Conference Room A (ground floor)
 2500 Grant Road, Mountain View, CA 94040

MISSION: To advise and assist the El Camino Hospital (ECH) Board of Directors (“Board”) in matters related to governance, board development, board effectiveness, and board composition, i.e., the nomination and appointment/reappointment process. The Governance Committee ensures the Board and Committees are functioning at the highest level of governance standards.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
1. CALL TO ORDER / ROLL CALL	Peter Fung, MD, Chair		5:30 – 5:32 pm
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter Fung, MD, Chair		5:32 – 5:33
3. PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed 3 minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Peter Fung, MD, Chair		information 5:33 – 5:36
4. CONSENT CALENDAR <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> Approval a. Minutes of the Open Session of Governance Committee Meeting (April 4, 2017) b. Minutes of the Open Session of the Governance Committee Meeting (June 6, 2017) Information c. Progress Against FY18 Goals d. El Camino Hospital Committee Recruitment	Peter Fung, MD, Chair	<i>public comment</i>	motion required 5:36 – 5:39
5. REPORT ON BOARD ACTIONS a. Hospital Board Actions b. District Board Actions	Peter Fung, MD, Chair		information 5:39 – 5:49
6. ADJOURN TO CLOSED SESSION	Peter Fung, MD, Chair		motion required 5:49 – 5:50
7. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter Fung, MD, Chair		5:50 – 5:51
8. CONSENT CALENDAR <i>Any Committee Member may remove an item for discussion before a motion is made.</i> Approval <i>Gov’t Code Section 54957.2.</i> a. Minutes of the Closed Session of the Governance Committee Meeting (April 4, 2017) b. Minutes of the Closed Session of the Governance Committee Meeting (June 6, 2017)	Peter Fung, MD, Chair		motion required 5:51 – 5:52

A copy of the agenda for the Regular Meeting will be posted and distributed at least seventy-two (72) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at 650-988-7504 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
9. Health & Safety Code 32106(b) for a report and discussion involving health care facility trade secrets: - Report on Adoption of Strategic Framework and Strategic Planning	Michelle McGowen, Director, Strategic Planning		discussion 5:52 – 6:07
10. Health & Safety Code 32106(b) for a report and discussion involving health care facility trade secrets: - ECH Board Competency Gaps	Peter Fung, MD, Chair		discussion 6:07 – 6:27
11. ADJOURN TO OPEN SESSION	Peter Fung, MD, Chair		motion required 6:27 – 6:28
12. RECONVENE OPEN SESSION / REPORT OUT	Peter Fung, MD, Chair		6:28 – 6:29
To report any required disclosures regarding permissible actions taken during Closed Session.			
13. RECOMMENDATION REGARDING ECH BOARD COMPETENCY GAPS	Peter Fung, MD, Chair	<i>public comment</i>	possible motion 6:29 – 6:31
14. ECH BOARD STRUCTURE CHANGES IMPLEMENTATION PLAN	Peter Fung, MD, Chair		discussion 6:31 – 6:41
15. FY18 BOARD EDUCATION PLAN a. Hospital Board b. Board Retreat c. Semi-Annual Board and Committee Educational Sessions	Cindy Murphy, Director of Governance Services	<i>public comment</i>	possible motion 6:41 – 6:56
16. ASSESSMENT OF EXPANDED COMMITTEE STRUCTURE	Peter Moran, Committee Member		discussion 6:56 – 7:06
17. FY18 PACING PLAN	Peter Fung, MD, Chair	<i>public comment</i>	possible motion 7:06 – 7:11
18. ROUND TABLE DISCUSSION	Peter Fung, MD, Chair		discussion 7:11 – 7:14
19. ADJOURNMENT	Peter Fung, MD, Chair		motion required 7:14 – 7:15 pm

Upcoming Meetings

- October 3, 2017
- February 6, 2017
- April 3, 2017
- June 5, 2017