



**Minutes of the Open Session of the
El Camino Hospital Board of Directors
Wednesday, November 8, 2017
2500 Grant Road, Mountain View, CA 94040
Conference Rooms F&G (ground floor)**

Board Members Present

Lanhee Chen, Chair
Jeffrey Davis, MD
Neysa Fligor
Peter Fung, MD
Julia Miller
Robert Rebitzer
David Reeder
John Zoglin, Vice Chair

Board Members Absent

None

Members Excused

None

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the Board of Directors of El Camino Hospital (the "Board") was called to order at 5:30pm by Chair Chen. Roll call was taken. Director Davis participated via teleconference and joined the meeting at 5:32pm during Agenda Item 3: Board Recognition. Director Rebitzer joined the meeting at 5:46pm during Agenda Item 4: Quality Committee Report. All other Board members were present at roll call.	
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Chen asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
3. BOARD RECOGNITION	<p>Motion: To approve <i>Resolution 2017-12</i>.</p> <p>Movant: Miller</p> <p>Second: Fung</p> <p>Ayes: Chen, Fligor, Fung, Miller, Reeder, Zoglin</p> <p>Noes: None</p> <p>Abstentions: None</p> <p>Absent: Davis, Rebitzer</p> <p>Recused: None</p> <p>Deb Muro, Interim CIO, recognized the IT Senior Leadership team for integrating technology and advancing access to data to foster a culture of continuous improvement, and leading the use of technology to improve care. The Board commended the team for their work.</p>	<i>Resolution 2017-12 approved</i>
4. QUALITY COMMITTEE REPORT	<p>Director Reeder, Chair of the Quality Committee, reported that the Committee received a presentation from Shaun Cho, MD about ECH's Electrophysiology services.</p> <p>Director Reeder also reported that there are no negative trends on the quality dashboard. He described the presentations the Committee received on advances in the clinical documentation program and Patient and Family-Centered Care. He also highlighted the Committee's discussion on the opioid epidemic, including the obligation to minimize opioid addiction and have resources to help those who have become addicted.</p> <p>In response to Director Fligor's question, Cheryl Reinking, RN, CNO, explained the process for the Getting to Know You program, where nurses identify longer stay patients who are interviewed by a member of the Auxiliary and their story is displayed in the patient's room.</p> <p>In response to Director Zoglin's question, William Faber, MD, CMO,</p>	

	described the factors that contributed to the growth in ECH's electrophysiology program over the last few years, including the increasing prevalence of heart disease, technological advances in the field, and the recruitment of EP physicians.	
5. BOARD AND ADVISORY COMMITTEE SELF-ASSESSMENT TOOL	<p>Director Fung provided an overview of the Board and Committee Self-Assessment Tool as further detailed in the packet. He highlighted the abbreviated, open-ended nature of the proposed Board/Board Chair assessments because of Director Chen's relatively new tenure as Board Chair, the recent introduction of Directors Fligor and Rebitzer, and the two new Hospital Board seats to be filled.</p> <p>Motion: To adopt the proposed Board/Board Chair Assessment Tool.</p> <p>Movant: Fung Second: Zoglin</p> <p>Director Reeder proposed delaying the Board assessment until Spring, when new members may have been on-boarded and settled. Director Zoglin suggested that the Board consider developing goals for itself. The Board agreed to discuss the goal setting process at a later date.</p> <p>Ayes: Chen, Davis, Fligor, Fung, Miller, Rebitzer, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Director Fung highlighted the changes to the Committee Self-Assessment Tool to assess the effectiveness of the expanded Advisory Committee structure, including open ended questions.</p> <p>Motion: To adopt the proposed Committee Self-Assessment Tool, with the inclusion of applicable Executive team members for number 7 (question posed to long-term Board members about Committee effectiveness).</p> <p>Movant: Fung Second: Zoglin</p> <p>Director Zoglin expressed concerns about the question regarding Board consideration of Committee recommendations. The Board discussed the methodology of evaluating this topic and requested that the survey be modified to encourage respondents to offer specific examples. Director Zoglin suggested reviewing whether additional joint Committee meetings would be appropriate and beneficial. He also suggested that long-term executives also answer the question regarding Committee effectiveness since the expansion.</p> <p>Ayes: Chen, Davis, Fligor, Fung, Miller, Rebitzer, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>In response to a question from staff, Chair Chen clarified that staff should proceed with finalizing and deploying the Committee assessment, but hold off on the Board and Board Chair assessment until Spring 2018.</p>	<i>Board and Committee Self-Assessment Tool approved</i>
6. PUBLIC COMMUNICATION	There were no comments from the public.	
7. ADJOURN TO CLOSED SESSION	Motion: To adjourn to closed session at 6:06 pm pursuant to <i>Gov't Code Section 54957.2</i> for approval of the Minutes of the Closed Session of the	<i>Adjourned to closed</i>

	<p>Hospital Board Meeting (October 11, 2017) and Minutes of the Closed Session of the Special Meeting to Conduct a Study Session of the Hospital Board (October 25, 2017); pursuant to <i>Health and Safety Code</i> 32155 for deliberations concerning reports on Medical Staff quality assurance matters: Organizational Clinical Risks; pursuant to <i>Health and Safety Code</i> 32155 for deliberations concerning reports on Medical Staff quality assurance matters: Medical Staff Report; pursuant to <i>Health and Safety Code</i> 32106(b) for a report involving health care facility trade secrets: Marketing Implications for New Programs and Services; pursuant to <i>Gov't Code</i> Section 5496.9(d)(2) – conference with legal counsel – pending or threatened litigation, <i>Gov't Code</i> Section 54957.6 for a conference with labor negotiator Dan Woods, and <i>Health and Safety Code</i> 32106(b) for a report involving health care facility trade secrets: CEO Report on New Services and Programs, Legal Issues, and Labor Relations; pursuant to <i>Gov't Code</i> Section 54957 for discussion and report on personnel performance matters: Executive Session.</p> <p>Movant: Fung Second: Miller Ayes: Chen, Davis, Fligor, Fung, Miller, Rebitzer, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>session at 6:06 pm.</i></p>
<p>8. AGENDA ITEM 15: RECONVENE OPEN SESSION/ REPORT OUT</p>	<p>Open session was reconvened at 8:42pm. Agenda items 8-13 were addressed in closed session. Director Davis did not join the meeting for the second open session.</p> <p>During the closed session, the Board approved the Minutes of the Closed Session of the Hospital Board Meeting (October 11, 2017), Minutes of the Closed Session of the Special Meeting to Conduct a Study Session of the Hospital Board (October 25, 2017) by a unanimous vote in favor of all members present (Directors Chen, Fligor, Fung, Miller, Rebitzer, Reeder, and Zoglin). Director Davis was absent for the vote. The Board also approved the Medical Staff Report by a unanimous vote in favor of all members present (Directors Chen, Davis, Fligor, Fung, Miller, Rebitzer, Reeder, and Zoglin).</p>	
<p>9. AGENDA ITEM 16: CONSENT CALENDAR</p>	<p>Chair Chen asked if any member of the Board or the public wished to remove an item from the consent calendar. No items were removed.</p> <p>Motion: To approve the consent calendar: Minutes of the Open Session of the Hospital Board Meeting (October 11, 2017); Minutes of the Open Session of the Special Meeting to Conduct a Study Session of the Hospital Board (October 25, 2017); Annual Safety Report for the Environment of Care; Medical Staff Report; and for information: FY18 Period 3 Financials.</p> <p>Movant: Reeder Second: Fung Ayes: Chen, Fligor, Fung, Miller, Rebitzer, Reeder, Zoglin Noes: None Abstentions: None Absent: Davis Recused: None</p>	<p><i>Consent calendar approved</i></p>

10. AGENDA ITEM 17: CEO REPORT	Dan Woods, CEO, highlighted the attendance and presentations by ECH nurses at the national Magnet conference, the achievement of an "A," Leapfrog's highest hospital safety grade, the Auxiliary's 7,700 volunteer hours in September, and the Foundation's annual Heritage Golf Tournament.	
11. AGENDA ITEM 18: BOARD COMMENTS	<p>Director Fligor requested that the Board receive a presentation on the opioid epidemic in Santa Clara County and what ECH initiatives are addressing it at a future meeting.</p> <p>Director Miller described her recent activities at events sponsored by ECH Community Benefit and attendance at meetings of the Boards of Directors for the Silicon Valley Tobacco Securitization Joint Powers Authority and Santa Clara County Tobacco Securitization Corporation.</p>	
12. AGENDA ITEM 19: ADJOURNMENT	<p>Motion: To adjourn at 8:44pm.</p> <p>Movant: Fung</p> <p>Second: Fligor</p> <p>Ayes: Chen, Fligor, Fung, Miller, Rebitzer, Reeder, Zoglin</p> <p>Noes: None</p> <p>Abstentions: None</p> <p>Absent: Davis</p> <p>Recused: None</p>	<i>Meeting adjourned at 8:44 pm.</i>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Hospital:



Lanhee Chen
Chair, ECH Board of Directors



Julia Miller
Secretary, ECH Board of Directors

Prepared by: Cindy Murphy, Director of Governance Services
Sarah Rosenberg, Contracts & Board Services Coordinator