

AGENDA

GOVERNANCE COMMITTEE OF THE EL CAMINO HOSPITAL BOARD OF DIRECTORS

Tuesday, November 6, 2018 – 5:30pm

El Camino Hospital | Conference Room E (ground floor)
2500 Grant Road Mountain View, CA 94040

Julia Miller will be participating via teleconference from 23808 Resort Pkwy, San Antonio, TX 78261.

PURPOSE: To advise and assist the El Camino Hospital (ECH) Board of Directors (“Board”) in matters related to governance, board development, board effectiveness, and board composition, i.e., the nomination and appointment/ reappointment process. The Governance Committee ensures the Board and Committees are functioning at the highest level of governance standards.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
1. CALL TO ORDER/ROLL CALL	Peter C. Fung, MD, Chair		5:30 – 5:32pm
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter C. Fung, MD, Chair		5:32 – 5:33
3. PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Peter C. Fung, MD, Chair		information 5:33 – 5:36
4. CONSENT CALENDAR <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> Approval a. Minutes of the Open Session of the Governance Committee Meeting (August 7, 2018) b. Draft Revised Quality Committee Charter Information c. Articles of Interest	Peter C. Fung, MD, Chair	<i>public comment</i>	motion required 5:36 – 5:38
5. REPORT ON BOARD ACTIONS	Peter C. Fung, MD, Chair		information 5:38 – 5:43
6. BOARD REIMBURSEMENT POLICY AND PROCEDURE	Cindy Murphy, Director of Governance Services	<i>public comment</i>	possible motion 5:43 – 5:48
7. BOARD AND COMMITTEE EDUCATION POLICY	Cindy Murphy, Director of Governance Services	<i>public comment</i>	possible motion 5:48 – 5:53
8. ANNUAL BOARD ASSESSMENT TOOL	Dan Woods, CEO		discussion 5:53 – 6:03
9. PROPOSED COMMITTEE DELEGATIONS OF AUTHORITY	Cindy Murphy, Director of Governance Services	<i>public comment</i>	possible motion 6:03 – 6:23
10. BOARD ORIENTATION PROGRAM	Dan Woods, CEO	<i>public comment</i>	possible motion 6:23 – 6:38
11. HOSPITAL BOARD AGENDA AND PACKET REVIEW	Erica Osborne, Via Healthcare Consulting; Dan Woods, CEO	<i>public comment</i>	possible motion 6:38 – 7:08

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
12. ADJOURN TO CLOSED SESSION	Peter C. Fung, MD, Chair		motion required 7:08 – 7:09
13. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter C. Fung, MD, Chair		7:09 – 7:10
14. CONSENT CALENDAR <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i> Approval <i>Gov't Code Section 54957.2:</i> a. Minutes of the Closed Session of the Governance Committee Meeting (August 7, 2018)	Peter C. Fung, MD, Chair		motion required 7:10 – 7:11
15. ADJOURN TO OPEN SESSION	Peter C. Fung, MD, Chair		motion required 7:11 – 7:12
16. RECONVENE OPEN SESSION/ REPORT OUT To report any required disclosures regarding permissible actions taken during Closed Session.	Peter C. Fung, MD, Chair		7:12 – 7:13
17. FY19 COMMITTEE PACING PLAN	Peter C. Fung, MD, Chair		discussion 7:13 – 7:15
18. ROUND TABLE DISCUSSION	Peter C. Fung, MD, Chair		discussion 7:15 – 7:19
19. ADJOURNMENT	Peter C. Fung, MD, Chair	<i>public comment</i>	motion required 7:19 – 7:20pm

Upcoming Meetings: December 4, 2018 (*tentative*) | March 5, 2019 | April 2, 2019 | June 4, 2019 ||
Board & Committee Education: April 24, 2019