



Minutes of the Open Session of the Finance Committee
Monday, March 26, 2018
El Camino Hospital | Conference Rooms A & B (ground floor)
2500 Grant Road, Mountain View, CA 94040

Members Present
 John Zoglin, Chair
 William Hobbs
 Richard Juelis
 David Reeder

Members Absent
 Boyd Faust
 Joseph Chow


Others Present

Agenda Item	Comments/Discussion	Approvals/Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the Finance Committee of El Camino Hospital (the "Committee") was called to order at 5:30pm by Chair John Zoglin. Mr. Faust and Mr. Chow were absent.	
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Zoglin asked if any Committee members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
3. PUBLIC COMMUNICATION	There were no comments from the public.	
4. CONSENT CALENDAR	<p>Chair Zoglin asked if any member of the Committee or the public wished to remove an item from the consent calendar. The Committee Members requested to pull article "f" Progress Against Goals from consent calendar.</p> <p><i>The Committee requested HVI presented in September; Oncology in November and BHS in January. Mr Zoglin did not feel that the reviews were effective and asked for changes in future service line presentations</i></p> <p>Motion: To approve the consent calendar: Minutes of the Open Session Joint Finance & Investment Committee (January 29, 2018); Minutes of the Open Session of the Finance Committee (January 29, 2018); FY18 Period 7 Financials; Proposed FY19 Committee Dates; Policy Update: Pricing and Chargemaster.</p> <p>Movant: Hobbs Second: Juelis Ayes: Hobbs, Juelis, Reeder, Zoglin Noes: None Abstentions: None Absent: Chow & Faust Recused: None</p>	<p><i>Consent calendar approved</i></p> <p><i>The Committee Members requested to pull article "f" Progress Against Goals from consent calendar.</i></p>
5. REPORT ON BOARD ACTIONS	Chair Zoglin briefly reviewed the Report on Board Actions as further detailed in the packet. Zoglin stated in April there are two meetings: 1) ECH Board & Committee Educational Gathering and 2) FY19 Budget Review.	
6. FY18 PERIOD 8 FINANCIALS	<p>Iftikhar Hussain, CFO, reviewed the FY18 Period 8 Financials with the Committee members. FY18 for the year, overall volume, measured in adjusted discharges is 5.6% higher than budget. However, the monthly growth trend reversed in February as flu cases dropped. IP cases are 4.3% over budget, specifically Neurosciences, HVI, BHS, Oncology and General Medicine. Deliveries are slightly lower to prior year and 3.9% below budget. OP cases are higher than budget in General Surgery, General Medicine, Emergency, Lab, Imaging Services, MCH, Rehab, Outpatient Clinics and Urology.</p> <p>February operating income is \$2.9M over budget. Revenue for the month include \$205K in unusual items. For the year op margin is \$41.5M ahead of target. Investments had a \$15 million loss during the month but for the year, investment earnings remain \$36 million ahead of target. Commercial insurance is 3.3% less of the Payor Mix in February than budget where</p>	<i>FY 18 Period 6 Financials approved</i>

	<p>Medicare has increased 2.2%. Prod Hrs/APD for February is 30.2 unfavorable vs target due to lower volume. YTD we are ahead of budget. The overall balance sheet reflects the AR is 48.4 which is .4 days more than budget.</p> <p>In response to Mr. Juelis productivity scale question, Mr. Hussain explained we're fairly consistently below target.</p> <p>Chair Zoglin asked about the detail of other outpatient. Mr. Hussain answered by showing a the detail volume trend of the three categories which rollup into Out-Patient general medicine: Observation (Observing only); Endoscopy; and Postop.</p> <p>Motion: To approve the FY18 Period 8 Financials.</p> <p>Movant: Juelis Second: Reeder Ayes: Hobbs, Juelis, Reeder, Zoglin Noes: None Abstentions: None Absent: Chow & Faust Recused: None</p>	
7. BIENNIAL REVIEW OF COMMITTEE CHARTER	<p>Cindy Murphy, Board Liaison reviewed the Report on Biennial Review of the Committee Charter as further detailed in the packet. She requested feedback and a brief discussion ensued. The Committee agreed no changes to the Committee Charter.</p> <p><i>The Committee suggested hosting one meeting per year to review our financial institutions. Chair Zoglin stated to add to our FY19 pacing plan.</i></p>	
8. REVIEW SELF-ASSESSMENT RESULTS	<p>Chair Zoglin reported to the Committee the Review Self-Assessment Results and asked for feedback and a brief discussion ensued.</p> <p><i>The Committee suggested two ideas moving forward: 1) Brief cover sheet on the Finance Committee, to educate the Board on their function and 2) Collaborate with another Committee example Compliance; therefore more information will be exchanged.</i></p>	
9. ADJOURN TO CLOSED SESSION	<p>Motion: To adjourn to closed session at 6:29pm pursuant to Gov't Code Section 54957.2 for approval of the Minutes of the Closed Session Joint Finance & Investment Committee (January 29, 2018); Minutes of the Closed Session of the Finance Committee (January 29, 2018).</p> <p>Movant: Hobbs Second: Juelis Ayes: Hobbs, Juelis, Reeder, Zoglin Noes: None Abstentions: None Absent: Chow & Faust Recused: None</p>	Adjourned to closed session at 6:29 pm
10. AGENDA ITEM 15: RECONVENE OPEN SESSION/ REPORT OUT	<p>Open session was reconvened at 7:39 pm. Agenda items 10-13 were covered in closed session. During the closed session the committee approved the Closed Session Joint Finance & Investment Committee (January 29, 2018); Minutes of the Closed Session of the Finance Committee (January 29, 2018).</p> <p>By a unanimous vote in favor by all present committee members (Hobbs, Juelis, Reeder, and Zoglin). Chow & Faust was absent.</p>	
11. AGENDA ITEM 16: APPROVAL OF CONTRACTS	<p>Motion: To recommend that the Board approve the Mountain View Hospitalist and Associate Chief Medical Office contracts.</p> <p>Movant: Reeder Second: Hobbs</p>	Physician Contracts approved

	Ayes: Hobbs, Juelis, Reeder, Zoglin Noes: None Abstentions: None Absent: Chow & Faust Recused: None	
12. AGENDA ITEM 17: COMMITTEE PACING	Chair Zoglin discuss with the Committee on FY19 Pacing Plan, to hold the Service Line in September, November, and January (none in March). Add under FY19 March the SVMD "Strategies and Execution". Lastly, add two education topics in FY19: 1. Medicare Loss Reimbursement (Out vs In-patients) 2. Outpatient (profitable) vs. In-Patient (not profitable) show numbers plus progress. No Motion was taken. Committee agreed to review further and approve at the next Finance meeting Thursday, April 26 th .	<i>FY19 Pacing Plan and Goals. Also FY18 Pacing Plan</i>
13. AGENDA ITEM 18: CLOSING COMMENTS	None	
14. AGENDA ITEM 19: ADJOURNMENT	Motion: To adjourn at 7:48pm Movant: Reeder Second: Hobbs Ayes: Hobbs, Juelis, Reeder, Zoglin Noes: None Abstentions: None Absent: Chow & Faust Recused: None	<i>Meeting adjourned at 7:48 pm</i>

Attest as to the approval of the foregoing minutes by the Finance Committee of El Camino Hospital:



John Zoglin
Chair, Finance Committee